

Minutes of the Internal Quality Assurance Cell meeting held on 24th September, 2013

Meeting of the Internal Quality Assurance Cell was held on the September 24, 2013 at 1.00 pm in the Board room of St Xavier's College. All members attended the meeting except Fr Francis Parmar who could not reach Ahmedabad due to rain. Dr Sebastian conducted the meeting. The discussion based on the agenda given below.

Agenda 1: Welcome / Opening Remarks by the Coordinator

The Coordinator welcomed and the members.

Agenda 2: Students Mental Development

- 2.1. With regard to mental development and academic improvement of students, College is planning to systematize remedial classes. This will be supported by analysis of mid semester results and each department will be helped to work towards improvement of results.
- 2.2. College also plans to revamp the COP course and IGNOU study centre during this academic year.
- 2.3. College will make efforts to apply for FIRST and SIRO certificate and 2-3 minor research project.
- 2.4. It was suggested that follow up of students is needed after every examinations. This will bring more transparency in exams. Every department should be recommended to show the assessed answer sheets/ assignments and display marks on notice board. College must target a minimum of 25 top positions in the top 50 positions of the GU final examinations in each semester so we work towards improvement of results. College should organize remedial classes in a more systematic manner. In order to have a better career scope, College should systematize training for UPSC / GPSC / NET exam training.
- 2.5. It was also suggested that Internships should be linked to all courses with the aim of professional development of students. These way students get idea about industry. Organizing the internships during summer vacation can help students to manage their study as well as internship. There was greater emphasis on career placement programmes.
- 2.6. It was suggested that, AR Sen Memorial Lecture and Fr Herbert D'Souza lectures should be arranged so that students get a chance to interact with dignitaries and experts. Lesser known departments should also organize state level seminars to benefit students.
- 2.7. The Cell also emphasizes the culture of student research and targeting a minimum of 5 publications per year in refereed journals.

Agenda 3: Physical Development

- 3.1. It was suggested that more inter departmental sport competitions should be organized so that physical health as well as sportsman spirit develops among students. The same approach should be taken even in cultural festival.
- 3.2. It was also suggested that small projects leading to creating environmental consciousness should be promoted among students.

Agenda 4: Social Development

- 4.1. It was suggested that more activities for NSS / Tarumitra should be initiated.
- 4.2. Attempts should be made to have meaningful collaboration with foreign Universities and local firms so that our students get the benefit.
- 4.3. It was also suggested that more order should be brought into the campus by streamlining the parking for staff and students. This can give a classy appearance to our campus.
- 4.4. It was also suggested that retreat should be organized for catholic student's and prayer services for other students for the spiritual development of students.
- 4.5. Setting up smart classrooms, ICT support to students, better office administration and effective waste management were also suggested.

The meeting concluded with a note of thanks to the members.

Cc

1. Fr Robert Arockiasamy SJ
2. Fr Lancelot D'Cruz SJ
3. Fr Vincent Saldanha SJ
4. Mr Wilson Christian
5. Prof Ami Shah
6. Mr Surendra Bakhsi
7. Ms Roopali Vijn
8. Fr Francis Parmar SJ
9. Dr Sebastian V