

St Xavier's College (Autonomous), Ahmedabad-9
Minutes of the 1st meeting of the Finance Committee held on November 19, 2014

The first meeting of the Finance Committee was held on November 19, 2014 under the Chairmanship of Fr Principal in the Board room of St Xavier's College, Ahmedabad. All the members were present for the meeting.

Introducing and welcoming the members by the Chair

The Chair welcomed all members to the meeting.

Agenda 1. Proposing budget for FY 2014-15.

Expenditure estimates for the current Academic Year 2014-15

		Non Recurring (Rs.)	Recurring (Rs.)
1	Guest Faculty		1,45,844
2	Orientation of Teachers		20,000
3	Redesigning Courses and development of teaching learning material		50,000
4	Examination Reforms	95,000	
5	Workshop / Seminars		
6	Office & Laboratory Equipment	4,53,400	
7	Furniture for Office Class Rooms Library & Laboratories	3,15,261	
8	Library Equipment, Books/Journal	1,56,300	
9	Renovation and Repair not leading to construction of a new building	6,05,368	
10	Expenditure on meetings of Governing Body & committees		86,827
11	Honorarium to Controller of Examination (Full-time) not exceeding Rs. 8000/- p.m. for 9 months		72,000
12	Accreditation NAAC Fee		0
13	Extension activities		0
		16,25,329	3,74,671
	Total Non-Recurring	16,25,329	
	Total Recurring		3,74,671
	Grand Total	20,00,000	
	(Rupees Twenty Lakhs only)		

Agenda 2. Possibility of revising the fee structure and examination fee of aided courses

The finance committee recommended the following revised fee structure for UG Courses

Stream	Course		Heading	Existing	Recommended	
BA	Semester 1,2,3,4	Boys	Tuition Fee	600	600	
		Girls	Tuition Fee	00	00	
		Boys & Girls	Theory Exam	175	300	
			Exam form	25	25	
			Soft skill	25	100	
			Foundation	25	100	
			Library	25	50	
			Exam stationary	100	200	
			Spots Gymkhana	20	20	
			ID card	15	15	
			GU Cultural	20	20	
			GU Sports	5	5	
			Co-curricular	40	100	
			WDC	10	25	
			PGOP	500	500	
			IT Infrastructure	00	300	
		Total	Boys		1585	2360
			Girls		985	1760
		BSc	Semester 1,2,3,4	Boys	Tuition Fee	600
	Girls			Tuition Fee	00	00
Boys & Girls	Lab Fee			100	200	
	Practical Exam (Internal)			150	250	
	Theory Exam			175	300	
	Practical Exam (Final)			150	250	
	Exam form			25	25	
	Library			25	50	
	Exam stationary			100	200	
	Spots Gymkhana			20	20	
	ID card			15	15	
	GU Cultural			20	20	
	GU Sports			5	5	
	Co-curricular			40	100	
	WDC			10	25	
	PGOP			500	500	
IT Infrastructure	00			300		
Total	Boys				1935	2860
	Girls			1335	2260	

Note:

Semester I & II

FY BA (Allied required) Functional English (Boys) Rs. 50/- for Viva Voice Examination

FY BA (Allied required) Functional English (Girls) Rs. 50/- for Viva Voice Examination

FY BA (Allied Optional) Computers (Boys) Rs. 50/- for Lab
 FY BA (Allied Optional) Computers (Girls) Rs. 50/- for Lab

FY (Sem I, II, III & IV) Voc. Biotechnology (Boys & Girls) Rs. 2500/- per Semester
 FY (Sem I, II, III & IV) Ind. Chemistry (Boys & Girls) Rs. 2500/- per Semester

FYBSc. Semester 2: Elective (Environmental Sciences): Rs.100

Semester III & IV

SY BA (Allied required) Functional English (Boys) Rs. 100/- for Viva Voice Examination
 SY BA (Allied required) Functional English (Girls) Rs. 100/- for Viva Voice Examination

SY BA (Allied Optional) Computers (Boys) Rs. 100/- for Lab
 SY BA (Allied Optional) Computers (Girls) Rs. 100/- for Lab

PG Semester I, II, III, IV

MA English Core (Boys) Rs. 100/- for Viva Voice Examination
 MA English Core (Girls) Rs. 100/- for Viva Voice Examination

The finance committee recommended the following revised fee structure for PG Courses

Stream	Course		Heading	Existing	Recommended
MA	Semester 1,3	Boys	Tuition Fee	1000	2000
		Girls	Tuition Fee	0	0
		Boys & Girls	LAB Fee	0	0
			Registration Fee	300	300
			Exam Fee	200	500
			Library	200	250
			Gymkhana	20	20
			Union	10	10
			GU Sports	20	20
			GU Cultural	30	30
			WDC	10	25
			GU Exam Fee	500	800
			GU Exam Form Fee	25	25
			ID	0	15
			Co-curricular	0	100
			PGOP	500	500
			Campus Development	0	300
Total	Boys		2715	4895	
	Girls		1715	2895	
MSc	Semester 1,3	Boys	Tuition Fee	1500	3000
		Girls	Tuition Fee	0	0
		Boys & Girls	LAB Fee	1200	2000
			Registration Fee	300	300
			Exam Fee	500	1000

			Library	100	250
			Gymkhana	20	20
			Union	10	10
			GU Sports	20	20
			GU Cultural	30	30
			WDC	10	25
			GU Exam Fee	500	800
			GU Exam Form Fee	25	25
			ID	0	15
			Co-curricular	0	100
			PGOP	500	500
			Campus Development	0	300
	Total	Boys		4415	8395
		Girls		2915	6395

Semester 3: Registration fee (Rs 300) will be deducted

Semester 4: Convocation fee (Rs 260) will be added

Agenda 3. Honorarium to part-time / full time functionaries of the Examination Cell/ Remuneration for conducting examination.

No	Heading	Amount	Total
a	Clerk (1)	8000 * 12	96,000
b	Peon (1)	6000 * 12	72,000
		Total	1,68,000

- Remuneration for paper setting is Rs 300/ UG and 350/ PG.
- For paper correction, Rs 10/ paper and TA of Rs. 100/ 40 papers assessed.
- Senior Supervisors: 150/3hrs
- With regard to Practical examinations, Functional English, and Computer Practicals, GU guidelines will be implemented.
- It was suggested that honorarium to supervisors of examinations should be increased from Rs. 100 to Rs. 150.

Any other matter with the permission of the chair

No points were brought up for discussion

The Chair gave the vote of thanks

C.C. to

- Fr Robert Arockiasamy, Chairman, bobsj@sxca.edu.in
- Fr Ramesh Macwan, Nominee by the Governing Body of St Xavier's College, Ahmedabad
- Fr KT Mathew, Treasurer of The Ahmedabad St Xavier's College Trust, ktmathew@jesuits.net
- Prof Victor Saldanha, External Financial advisor, saldanha.victor@gmail.com

5. Dr MD Momin, Senior Teacher of the College, mahmadali.momin@sxca.edu.in
6. Prof Mahesh Patel, Senior Teacher of the College, mahesh.patel@sxca.edu.in