

## **Minutes of the Governing Body meeting No. 2 held on September 12, 2015**

The second meeting of the Governing Body of St. Xavier's College (Autonomous), Ahmedabad, was held on September 12, 2015 in the board room of St Xavier's College. All the members were present except the UGC nominee. The meeting was conducted by Dr (Fr) Robert Arockiasamy S.J., Principal, Member Secretary of the Governing Body, with the permission of Fr Francis Parmar S.J., the Chairperson of the Governing Body.

### **Agenda 1: Welcoming the members and Passing the Minutes**

- 1.1. Fr Principal sought the approval of two new members incorporated into the academic council, namely Ms Aditi Vyas, (Alumnus) Director, Azafran group and Fr David Roy, Vice Principal, St Xavier's College. Fr David Roy is also the in charge of the department of Computer Sciences. The Department of Computer Sciences was created newly in the College on account of XICA merging with SXCA with the approval of Gujarat University.
- 1.2. Passing the minutes of GB meeting 1: Since the minutes of the previous GB meeting were passed around prior to sending it to UGC (WRO), Pune, the minutes were treated as read. However, the Chair suggested that the minutes should be sent, once again to all the GB members.

### **Agenda 2: Information about various developments in the College**

- 2.1. Fr Principal informed about various developments that has happened in the college since past 6 months. These include:

Setting up a solar power plant with 75KW capacity with the assistance from GEDA

Plan to set up an e-library with video conferencing facility to inculcate and enhance reading habit among students

Plan to begin MSc courses after setting it up properly

Plan to start a B.Com – BPS (Business Process Service) degree programme in collaboration with TCS

During discussion, the issue of allotting enrolment number to SXCA students by GU came up for discussion. It was suggested that the College may furnish the list subject wise and GU will assign enrolment numbers. Principal was asked to submit an application in this regard to the Vice-Chancellor of GU, so that it can be implemented before the last date, which is September 25, 2015.

### **Agenda 3: To approve the examination reforms, evaluation reforms, and gracing**

With regard to gracing, it was suggested that SXCA should follow GU pattern. The Body also suggested that failed students should be given at least two chances before detaining. Therefore the approved format is as follows:

#### **3.1. Grace Marks for Passing in each head of passing (Theory / Practical / Oral), External/Internal**

The examinee shall be given the benefit of grace marks only for passing in each head of passing, (Theory / Practical / Oral) in External or Internal examinations in the following manner, provided: (a) benefit of such gracing marks given in different heads of passing shall not exceed 1% of the aggregate marks in that examination, (b) this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, NCTE, UGC etc.

Head of passing	Grace marks up to	Head of Passing	Grace marks up to
Up to 50	2	251-300	7
51-100	3	301-350	8
101-150	4	351-400	9
151-200	5	401 and above	10

#### **3.2. Grace marks for getting higher class:**

A candidate who passes in all the subjects and heads of passing in the examination without the benefit of either gracing or condonation rules and

whose total number of marks falls short for securing Higher second class (PG) or first class or distinction by not more than **3 marks**, shall be given the required marks to get the next higher class or grade as the case may be, provided:

3.2. (a) benefits of above mentioned grace marks shall not be given, if the candidate fails to secure necessary passing marks in the aggregate head of passing,

3.2. (b) benefits of above mentioned grace marks shall be given to the candidate for such examinations only for which provision of award of class has been prescribed,

3.2. (c) this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, NCTE, etc.

### **3.3. Condonation:**

If a candidate fails in only one head of passing, having passed in all other heads of passing, his/her deficiency of marks in such head of passing may be condoned by not more than 1% of the aggregate marks of the examination or 10% of the total number of marks of that head of passing in which he/she is failing, whichever is less. However condonation, whether in one head of passing or aggregate head of passing will be restricted to a maximum of up to 10 marks only. Condonation of deficiency of marks will be shown in the Statement of Marks in the form of asterisk and the Ordinance number, provided (a) this condonation of marks is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, NCTE, etc.

### **3.4. Notes for Ordinances**

3.4. (a) If a candidate fails in a head of passing, which is included in another head of passing, of the same subject, s/he shall be entitled to the benefit of the condonation in both the heads, if necessary subject to the maximum limit of condonation permissible.

3.4. (b) If a deficiency of marks is condoned, the class/grade in the examination concerned, of the candidate, shall be declared on the actual marks obtained by the candidate.

3.4. (c) The benefit of not more than one Ordinance shall only be given for one examination of one course.

3.4. (d) The benefits of above mentioned Ordinances may be given to the candidate appearing in the examination with backlog and/or exemption whenever such a exemption/system of backlog has been provided.

3.4. (e) The benefits under above mentioned Ordinances shall be given at the time of declaration of final examinations only.

3.4. (f) Final examination for the purposes of these Ordinances

### **3.5. CONTINUATION FROM 1ST YEAR TO 2ND YEAR/ 2ND YEAR TO 3RD YEAR Qualifying for 2nd Year (Semester III):**

Considering all the papers of semester I and II taken together, a student must pass in **at least 50%** of all papers/obtain **50% of total credits** in Core/Allied/General/Compulsory separately. The theory and practical components of composite papers will be counted separately to calculate eligibility of this student for promotion.

### **3.6. Qualifying for 3rd Year (Semester V):**

3.6. (a). Considering all the papers from semester I to IV taken together a student must pass in at least 75% of all the papers/obtain 75% of total credits of semesters I to IV taken together of total credits in Core / Allied / General / Compulsory papers separately. The theory and practical components of composite papers will be counted separately to calculate eligibility of this student for promotion.

3.6. (b). A student who fails to qualify for 2nd/3rd year may be permitted to re-enrol in the next academic session in the appropriate semester either as a casual or as a regular student.

3.6. (c). A student who has adequate attendance will be re-enrolled as a casual student. A casual student will have to appear only for arrear paper/papers in the semester examination. A casual student will not be allowed to appear for CIA as his / her previous CIA marks will be carried forward.

3.6. (d). A casual student will have to pay only a re-enrolment fee and the examination Fee.

3.6. (e). A student who has been detained on the basis of insufficient attendance in any paper/papers in any semester of 1st/2nd/3rd Year, and who does not satisfy continuation criteria, will be allowed to reenrol as a regular student. Such a student will be permitted to appear for CIA for the appropriate paper. In the meantime if there has been a change in syllabus, the student will have to appear for the CIA and semester end examination in the revised syllabus. A regular student will have to attend classes only in those papers in which insufficient attendance occurred and appear for semester examinations in the arrear papers.

3.6. (f). A regular student will have to pay tuition fee, session fee and laboratory Fee.

3.6.(g). Re-enrolment of a student with disciplinary charges against his/ her name will be separately considered.

3.7. When an ATKT student clears his/her papers, a new mark sheet will be issued.

**Agenda 4: To approve syllabus proposed by various BoS', elective course on Human rights etc.**

The following syllabus was scrutinised and proposed by Academic Council for the approval to the Governing Body.

4.1. Arts: Semester 5-6: Economics, English, Gujarati, Psychology, Sanskrit, Hindi

4.2. Science: Semester 5-6: Biochemistry, Botany, Chemistry, Statistics, Voc. Biotechnology, Voc. Industrial Chemistry, Zoology, BCA

4.3. Science: Semester 3-4: Biotechnology (SF)

4.4. Arts: semester1-2: Journalism

4.5. Soft skill: Semester 3: Human Rights

The governing body approved the proposed syllabus by the Academic Council.

- 4.6. Various recommendations by the Academic Council such as initiating new combinations in UG courses were discussed. The Governing Body encouraged the College to offer various combinations such as Mathematics-Statistics-Computer Sciences, Economics- Mathematics, Computers- Commerce, Mass communication to students under the autonomous system. The Governing body also discussed and encouraged the possibility of offering the TCS designed B.Com-BPS degree programme. The new combination may be offered as a self-financed programme.
- 4.7. It was suggested that 10 hours may be considered as one credit, and the same rule applies to UG and PG courses.
- 4.8. It was suggested that Internal Complaint Committee (ICC) should be established in the college.
- 5.0. The next Governing Body meeting is scheduled for Saturday, March 19, 2016.
- 6.0. The Secretary thanked all the Governing Body members for their enormous and continued support, pointing out, in particular, to the magnanimous and positive approach of the Vice Chancellor, Dr. M.N. Patel, towards St. Xavier's College. This helps the College Management to run the institution with ease and concentrate on the quality of education provided to the students. The Secretary also appreciated the academic and legal support given by Dr Baldev Patel and Adv. Rakesh Gupta in the past, and requested them to continue the same in the future.

CC

1. Fr Francis Parmar, Chairperson
2. Dr. \_\_ (UGC Nominee)
3. Dr M.N. Patel, State Govt. Nominee
4. Dr Baldev Patel, Gujarat University Nominee
5. Adv. Rakesh Gupta, Management Nominee
6. Dr (Fr.) Lancelot D'Cruz, Management Representative

7. Fr Vincent Saldanha, Management Representative
8. Fr Fernando Franco, Management Representative
9. Dr U.B. Gothi, Senior Faculty
10. Dr Nirmal Desai, Senior Faculty
11. Dr Sebastian Vadakan, Management Representative
12. Dr (Fr.) Robert Arockiasamy, Principal, Member Secretary