

Minutes of the Governing Body meeting No.3, held on March 19, 2016

The third meeting of the Governing Body of St. Xavier's College (Autonomous), Ahmedabad, was held on March 19, 2019 in the board room of St Xavier's College. All the members were present except Fr Francis Parmar. The meeting was conducted by Dr (Fr) Robert Arockiasamy S.J., Principal, Member Secretary of the Governing Body.

Agenda 1: Welcoming the members and Passing the Minutes of the GC meeting No.2.

- 1.1. Fr Principal welcomed the members to the GB meeting No.3.
- 1.2. Passing the minutes of GB meeting 2: Since the minutes of the previous GB meeting were passed around prior to sending it to UGC (WRO), Pune, the minutes were treated as read. The UGC Nominee enquired if all the recommendations of the earlier GB meetings were executed? To which the Principals answered in affirmation.
- 1.3. Principal sought the approval of one new members incorporated into the academic council, namely Prof Arikumar, HoD, Dept of English St Xavier's College on account of the earlier HoD getting retired.

Agenda 2: To approve syllabus proposed by Various BoS-AC

- 2.1. Syllabus for the two new programmes (B.Com Business Process Services and M.Sc. Big Data Analytics were presented for approval. It was pointed out that these two courses are not currently in the nomenclature of courses offered by Gujarat University. Therefore, College was requested to write to Gujarat University seeking the inclusion of the same in the nomenclature. It was also suggested that students with BA Economics - Mathematics - Statistics should be eligible for MSc. BDA not BA Economics.
- 2.2. The syllabus recommended by the Academic Council for the following subjects were also presented before the GB for the final approval.

2.2.1. **Science:** Sem 5 and 6 of BSc Biotechnology, Sem 3,4 Chemistry for BSc Biotechnology, Sem 5, 6 of BSc Physics, Sem 5,6 of BSc Electronics, Sem 5,6 of Mathematics,

2.2.2. Sem 2,3,4 of MSc Biochemistry.

Agenda 3: Sharing of information

- 3.1. Shifting to an ERP mode for administration
- 3.2. Converting campus to a green campus by switching over to solar power
- 3.3. Starting MSc Biochemistry, B.Com – BPS, and MSc BDA from next Academic year
- 3.4. New combinations (Maths-Stats-Computer, Eco-Maths)
- 3.5. CPE and FIST funding – current status
- 3.6. UGC – Autonomy Grant – current status. The UGC nominee offered to help us in this matter.

Agenda 4: Examination Reforms

CoE briefed the Governing Body about the implementation of suggestions made by GB in meeting No.2., namely,

- 4.1. Gracing in the external examination: If the head of passing is 100 marks, a maximum of 3 marks can be added in maximum 3 subjects i.e. (3*3) [Regarded as Exam. Ordinance 1].
- 4.2. After applying Examination Ordinance 1, if a student fails only in one head of passing, either in internal or external examinations, he/she can be given a maximum of 7 marks, with a caveat that he/she fully passes the examination. [This is to be regarded as Ordinance 2.]

Note: Both ordinances 1 and 2 can be applied to grace a student with a ceiling of 10 marks.

- 4.3. Exam Ordinance 3 deals with upgrading a student to a higher class. A maximum of 3 marks can be given to a student to upgrade him / her to a higher class, namely second class, first class, distinction or Outstanding-exemplary.

If a student is given grace marks under ordinance 1 or 2, those grace marks will neither reflect in his/her total marks nor will he be eligible for any scholarship or medals.

CoE also informed about the introduction of Barcode and Dummy numbers in maintaining anonymity and higher standard of examination system in the College.

Agenda 5: To approve fee revision of self financed

5.1. Rs 3000/semester was proposed for the newly introduced option of Computer Sciences as the third Core in BSc first year. It was approved by the Governing Body.

5.2. Fee for BCA is approved to Rs 15,375 per semester

5.3. Voc. Biotechnology Fee is raised to Rs 3,000/- per semester.

5.4. With regard to B.Com BPS and MSc. BDA, Rs 35,000 and 40,000 were proposed. The body suggested that remuneration for lectures should be at par with UGC norms and the fee may be reworked.

5.5. Principal indicated that Xavier's College is not having sufficient teaching faculty to continue the grant-in-aid MA English programme. Therefore the College is considering to make it self financed. Similarly, currently a major portion of the laboratory fee collected by College pays to Gujarat University. It was suggested that College should write to Gujarat University asking for explanation in this matter. The body also suggested that a corpus should be created for MA English and MSc Chemistry so that these courses become self supporting. Moreover, the body also suggested to increase the fee of those items that is to be kept with St Xavier's College and not to increase the fee of those items that has to be deposited to GU or to GoG.

5.6. It was suggested by the body to keep the application fee for all courses to be the same. College had proposed Rs 300 per course.

Agenda 6: To approve the budget prepared and approved by the Finance Committee for autonomy grant

The following proposal was approved to be sent to UGC, WRO, Pune.

		Non Recurring (Rs.)	Recurring (Rs.)
1	Guest Faculty		2,40,000
2	Orientation of Teachers		20,000
3	Redesigning Courses and development of teaching learning material		1,50,000
4	Examination Reforms	3,50,000	
5	Workshop / Seminars		50,000
6	Office & Laboratory Equipment	1,00,000	
7	Furniture for Office Class Rooms Library & Laboratories	5,00,000	
8	Library Equipment, Books/Journal	4,50,000	80,000
9	Renovation and Repair not leading to construction of a new building	1,00,000	
10	Expenditure on meetings of Governing Body & committees		1,00,000
11	Honorarium to Controller of Examination (Full-time) not exceeding Rs. 8000/- p.m. for 12 months		96,000
12	Accreditation NAAC Fee		0
13	Extension activities		20,000
		15,00,000	6,26,000
	Total Non-Recurring	15,00,000	
	Total Recurring	6,26,000	
	Grand Total	21,26,000	

(Rupees Twenty One Lakhs Twenty Six Thousand only)

- 7.0. The next Governing Body meeting is scheduled for Saturday, September 17, 2016.
- 8.0. Fr Lancelot D’Cruz thanked all the Governing Body members for their continued support and suggestions. The Secretary also appreciated the academic and legal support given by Dr Baldev Patel.

CC

1. Fr Francis Parmar, Chairperson
2. Dr. Rajpalsinh (UGC Nominee)
3. Dr M.N. Patel, State Govt. Nominee
4. Dr Baldev Patel, Gujarat University Nominee
5. Adv. Rakesh Gupta, Management Nominee
6. Dr (Fr.) Lancelot D’Cruz, Management Representative
7. Fr Vincent Saldanha, Management Representative
8. Fr Fernando Franco, Management Representative
9. Dr U.B. Gothi, Senior Faculty
10. Dr Nirmal Desai, Senior Faculty
11. Dr Sebastian Vadakan, Management Representative
12. Dr (Fr.) Robert Arockiasamy, Principal, Member Secretary