

**Minutes of the 7th Governing Body meeting of St. Xavier's College (Autonomous), Ahmedabad,
held on March 10, 2018**

The 7th Meeting of the Governing Body of St Xavier's College (Autonomous), Ahmedabad, was held on Saturday, March 10, 2018 in the board room of the College. All the members were present, except Dr Fernando Franco SJ.

- 1.0. The minutes of the last Governing Committee meeting (No. 6) was passed unanimously by the body.
- 2.0. In the recent past, several members of the Board of Studies (BoS) of various subjects and Academic Council (AC), either completed their two-years term or resigned from the BoS or AC on account of a range of reasons, such as retirement from their jobs, moved out to a distant place, among others. They are Dr Jagruti Parmar, (BoS Botany), Dr Manickam, TCS, (Academic Council and BoS in B.Com and Big Data Analytics (BDA) and Dr Ashwin Jansari (BoS Psychology). The new members inducted to various boards are Dr. Rashmi Yadav, (BoS Botany), Dr. Ravindra Khandwala and Dr. Rajvi Oza, (BoS Sanskrit), Mr Dhawal J Bhatt and Mr Savan Patel, (BoS Mathematics), (Dr Ramshankar Pujari and Dr Dhiraj Vankar (BoS Gujarati).
 - 2.1. The members of BoS in some subjects proposed minor syllabus revision in their respective subjects, which include English (both UG and PG), Sanskrit, Statistics, Zoology and MSc Chemistry.
 - 2.2. It was highlighted that several innovative teaching methodologies are being implemented by various professors with the introduction of autonomous status. Involvement of teachers in the teaching-learning process has been highly appreciated.
 - 2.3. The difficulty faced by certain subjects in Gujarati medium in terms of not getting the required number of students were discussed. It was felt that it is a major issue, considering the fact that there are only a few Gujarati medium schools in Ahmedabad. It was suggested that some faculty from St. Xavier's College visit Gujarati medium schools in rural areas, and mobilize students to opt for these courses at St Xavier's College.
 - 2.4. It was also proposed that syllabus for the Gujarati medium students is streamlined.
 - 2.5. College should consider a two-months buffer period for students of Gujarati medium to change their subject of interest.
 - 2.6. Regular meeting of staff and students of these subjects were proposed as part of hand-holding.
- 3.0. Evaluation of the academic result of 2016-17 was taken up for discussion. The following points emerged:
 - Need to strengthen mentoring
 - Need for customizing subject for students (Physics for Chemistry Major students)
 - Dealing with lack of motivation of students
 - Roping-in of parents in education

- 4.0. Setting aside finances for various prizes was discussed, and it was proposed that we set aside Rs 5 Lakhs for Scholarship, 5 Lakhs for Sports, 10 Lakhs for Academic Prizes, and 5 Lakhs for students' Research. Criteria for each of these prizes should also be worked out.
- 5.0. Approval was sought for starting two new courses from the new academic year in June / July 2018, namely MSc Chemistry (analytical) and MSc Biotechnology.
 - 5.1. The Governing Body agreed to the fee structure proposed for MSc Biotechnology, which is Rs 35,350 per semester
 - 5.2. Possibility of initiating a new combination for BSc Biotechnology was also discussed. Proposal was to introduce General biology in the first year for BSc Biotechnology. Governing Body suggested that it is better to offer Microbiology, Biochemistry or Zoology as a combination. The decision to offer these programme is left to the department of Biochemistry and Biotechnology.
 - 5.3. The possibility of offering Mathematics tools for Biochemistry/Biotechnology was proposed for further action.
- 6.0. Examination Reforms discussed were the following:
 - 6.1. The Body discussed the criteria for CGPA. As of now, the marks of internal as well as external for all the 6 semesters are considered for preparing the CGPA. However, it was suggested that the semester 5 and 6 marks should be highlighted, since they are the core/specialized papers based on which degree is awarded. It was proposed that we highlight the sum total of semester 5 and 6 marks in a separate box in their mark-sheet.
 - 6.2. The concept of gracing in practical was discussed. It was felt that there should not be any gracing in practical examinations.
 - 6.3. Gracing policy is applied only to those students who will be certain to pass in the examinations. If a student is likely to fail even after giving grace marks, such students are not to be given grace marks.
 - 6.4. The format for consolidated mark sheet/ transcript was demonstrated for approval, and that was approved.
 - 6.5. Rules for project work which is offered in semester 6 of UG (wherever it applies) and semester 4 (for PG courses) was discussed.
 - 6.6. The concept of 'on call examination' to cater to the need of those students who would wish to have examination at any time of the year, was taken up. After due discussion, it was felt that currently SXCA is not prepared to offer this facility to students on account of lack of staff, data management difficulties and inadequate time for submitting OR to Gujarat University. Therefore, College will continue to offer ATKT examination of odd semesters in odd semesters and even semesters in even semesters.
 - 6.7. With regard to the suggestion of inviting external examiners for conducting FY and SY external practical examination, the body felt that the College sticks to the present practice of inviting external examiners only for Semester 5 and 6, and for project work in the final semester.
- 7.0. It was approved that graduation ceremony of SXCA will be held on first Saturday of every September.

7.1. The GU nominee suggested that we submit the results of the supplementary examination to GU for the supplementary convocation.

8.0. Finalizing the autonomy grant. The following grant was approved by the Body: Annexure 1

Date for the next governing Body meeting was decided to be on September 8, 2018

Principal thanked the members for the continuing support to the autonomous system

Annexure 1

		(Rs.)
1	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes.	2,00,000
2	Orientation and re-training of teachers.	1,00,000
3	Re-designing courses and development of teaching/learning material	1,00,000
4	Workshop and seminars	2,50,000
5	Examination reforms	50,000
6	Furniture for office, classrooms, library and laboratories, Library equipment, books/journals	4,50,000
7	Renovation and repairs not leading to construction of a new building	3,00,000
8	Extension Activities	50,000
9	Office equipment, teaching aids and laboratory equipment	5,00,000
10	Guest/visiting faculty	1,00,000
11	Capacity building for teachers	1,00,000
12	Development of Area Study Programmes	50,000
	Honorarium to CoE	96,000
	Total	22,50,000

CC

1. Fr Francis Parmar, Chairperson
2. Dr (Fr.) Robert Arockiasamy, Principal, Member Secretary
3. Dr. Rajpalsinh, UGC Nominee
4. Dr Himanshu Pandya, State Govt. Nominee

5. Dr Baldev Patel, Gujarat University Nominee
6. Adv. Rakesh Gupta, Management Nominee
7. Dr (Fr.) Lancelot D'Cruz, Management Representative
8. Fr Fernando Franco, Management Representative
9. Dr U.B. Gothi, Senior Faculty
10. Dr Nirmal Desai, Senior Faculty
11. Dr Sebastian Vadakan, IQAC Coordinator