

**ATR of the IQAC (Micro) meeting No. 8 held on July 8, 2017**

	<b>What was suggested</b>	<b>Status</b>
I.1	Organize staff picnic to help staff to come together: Dr Arti Oza and Dr Puranbhai Makwana will assist in getting it done	Preliminary negotiation done
2	Suggested that a person like Mr Arvind Chittewale could continue the work he began with staff.	Held + follow up
3	There is a need to organize awareness programmes for students on energy conservation (Water, Electricity) and on hygiene and health. NSS can be roped in to this campaign.	
4	Zero detention of students: inform parents about attendance on a monthly basis. Students are made responsible so that attendance is taken with signature. It was also suggested that the system we implement should save time.	New policy in place
5	More discipline need to be introduced on campus and deal with students who are loitering on campus during working hours. Students who loiter on the corridors and making noise during class hours should be discouraged	Informed security agency + Padheria sir
6	Security person should be told about the need to take rounds and discouraging students from sitting on the football stand and misbehaving.	
7	Discipline committee needs to be activated so that outside elements do not plague the campus. They should be taking rounds	
8	Examination invigilation should be strengthened.	
9	Dept. like Gujarati requires better internet facility	Printer sanctioned
10	Currently the college building gates closes at 5.30pm. It should be extended to 6.00pm	Done
	Safety of the following class rooms need to be relooked into: LR 11, 15 and 21.	
11	Trees should be planted near the road side so that noise pollution is minimized. Each dept. should be told to adopt 5 trees and hand over the responsibility to the succeeding students.	
II	Prepare the AQAR report of the current year	Being done
III	To encourage faculty to prepare API, it was decided that training programmes and promotional activities can be conducted to help staff be acquainted with API.	Done
IV	Members were encouraged to take up the task of coordinating Micro IQAC. The post is open to all.	