



St. Xavier's College (Autonomous), Ahmedabad-380009

(Affiliated to Gujarat University)

Subject: Semester VI U.G. End Semester Exam April 2021 guidelines (SXCA)

Introduction:

Taking into account the current situation of the pandemic, and the concerns expressed by all stakeholders as well as the UGC guidelines which emphasize the Issues of Safety, Honesty, Connectivity, Professionalism and Fairness, St Xavier's College (Autonomous), Ahmedabad, proposes the **following End Semester April 2021 Examination system guidelines for UG Semester VI** students of the College. It is to be noted that this alternative mode of examination is offered specifically on account of the current pandemic.

Guidelines/ Instructions:

UG students of Semester VI will have an Assignment plus Viva-voce pattern of examination, as per the decision taken by the Exam committee.

Departments	ASSIGNMENT PLUS VIVAVOCE
SCIENCE DEPARTMENTS	Botany, Biochemistry- Biotechnology, Voc Biotechnology, Mathematics, Statistics Zoology, Chemistry, Voc Industrial Chemistry, Physics, Electronics
ARTS	Economics, Gujarati, Sanskrit, Psychology, English
BCA	Computer Applications
BCom BPS	BCOM BPS



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Departments offering the Written Assignment plus viva-voce:

- **Written assignment plus Viva-voce:** The **written assignment followed by viva-voce examination method will be used** for **each** of the papers (Internal as well as External) including the practical paper. The subject faculty will give ONE assignment for the 70 marks to be answered by the student. Multiple assignments sets may be prepared for each paper by the Department depending on the number of students.
- The assignment will comprise of 4 questions, corresponding to the 4 units in the paper. The student is expected to **answer all 4 questions in his/her own handwriting**. The electronic copy must be handwritten, scanned and converted to pdf. It is to be noted that marks will be given for originality, content, subject depth, relevance. **The content must be free from plagiarism**. Written assignment must be submitted in the students own handwriting failure to do so may be considered as unfair means and could attract disciplinary action.
- The student shall submit the assignments / reports **within the period stipulated by the particular department**. Extension of time may be permitted on special request.
- It is the duty of the student to ensure that the electronic copy of the written assignment (in pdf format) is reached to the Department Head/ faculty by way of requesting acknowledgement confirmation from the Head/ faculty.
- Upon receipt of the written assignment of that particular paper, the subject faculty shall conduct viva-voce. The viva-voce schedule can be arranged depending upon the convenience of the student and the subject faculty.
- The purpose of the viva-voce examination is to (a) demonstrate that the assignment is the work of the student concerned; (b) confirm that the student understands what has been written and can defend it verbally. Marks will be given for the Assignment and viva taken together for a given question.
- **The viva-voce will be of 20-25 minutes' duration** which is to be recorded by the Professor/s concerned.
- **The evaluation pattern will be as follows:**

	Written assignment	Viva-voce
To be evaluated for	Content/originality/presentation/depth	Understanding /ability to explain & defend the written content
Question 1	09	08
Question 2	09	08
Question 3	09	09
Question 4	09	09
TOTAL	36	34



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- Each Department will have a special e-mail address for these examinations. Students shall use **only written communication** through **this** email to address any question or to seek clarifications related to these exams. The Department-specific email addresses are as follows: chemistry@sxca.edu.in, physics@sxca.edu.in, english@sxca.edu.in, mathematics@sxca.edu.in, biochemistry@sxca.edu.in, psychology@sxca.edu.in, economics@sxca.edu.in, gujarati@sxca.edu.in, sanskrit@sxca.edu.in, statistics@sxca.edu.in, botany@sxca.edu.in, zoology@sxca.edu.in, bca@sxca.edu.in, bcom@sxca.edu.in
- The viva-voce shall be completed latest by April 2021.
- The same examination system will be followed for the practical papers.

COMMON INSTRUCTIONS FOR FORMAT:

- Grievances related to the examinations are to be communicated in writing to the Head of the particular Department and are to be dealt with at that level. Further redressal (if needed) would be through a written communication to the Exam Department and finally to the Principal.
- The decision with regard to holding of a special examination and its modality for any students who may be unable to avail of the proposed examination system will be examined and decided later.

□ Tentative schedule for Semester Vi Students:

No	Item	Date
1	Assignment allotment to the students	To be determined by the department
2	Written assignment(s)	To be determined by the subject faculty
3	Viva-Voce	To be determined by subject faculty. To be completed by 30 th April 2021.
4	Submission of mark sheet and evaluation by faculty	05 th May 2021