Date: 19/03/2019   Meeting 19
Time: 12:30 pm onwards.
Venue: Arts Staff Room

Agenda

1   To discuss SIRF score card

Committee Members:

Prof. Amit Koshti<amit.koshti@sxca.edu.in>,

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Dr. C.J. Clement<clement.chammasheril@sxca.edu.in>,

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Minutes of Micro IQAC Meeting 19 held on March 9th, 2019

The Meeting No.19 of the Micro IQAC was held on March 9th, 2019 in the Arts Staff Room. The members present are as shown in the attached attendance sheet.

1. To discuss SIRF score card

1.1 Area 1-Placement

1.1.1 Dr. Profaina and Ms. Dipali pointed out the relatively low score in the placement; they suggested that to improve in this area the college should have a master's program in all departments. The programs should be designed to include a 6-month internship period.

1.1.2 Ms Dipali also suggested that there be one overall placement officer and a department co-ordinator as well to select and categorize students according to eligibility and specific interest of the students

1.1.3 Prof. Dhwanir suggested to invite companies that can offer placements as well as support for a Master's program. Eg: Wipro. He also added that bonds and other stringent conditions laid out by the recruiting companies need to be worked out because they act as strong deterrents in placing students.

1.1.4 Dr. Arti and Prof. Koshti suggested that the college should tie-up with companies wherein students can be trained; their lectures should be managed on weekends or as a zero hour. The tie-up will give the student options to choose in or opt out of the placement. Prof. Dhwanir added that a guarantee must be taken from the company that the students will definitely be placed.

1.1.5 Dr. Profaina and Ms. Dipali added that the students must be trained in interview skills by some yearly program.

1.2 Area 2-students from other states

1.2.1 Dr. Profaina and Ms. Dipali put forth the following points:

- Admission policy for students from other states must be worked upon
- Every department should have 2-3 seats for students of other states
- Students from other states must be given relaxation in time to produce marksheets and in appearing before the admission committee
- We should have a strong print and digital marketing of our courses and of the college

1.2.2   Mr. Mukund Parmar was of the opinion that we need to increase our hostel capacity to increase the intake of outside students

1.2.3   Prof. Dhwanir suggested the use of the social networking sites like FB/Instagram etc. for better advertising of our courses and increase in intake of students from other states

1.3   Area 3-Financial resources and their utilization

1.3.1   Dr. Profaina and Dr. Arti Oza want that the college should bring about better transparency in the utilization of funds and other grants. They suggested that the college should apply for funds to improve infrastructure which desperately needs upgradation (due to the introduction of 6 new courses in the same infrastructure).

1.3.2   Dr. Profaina suggested that the college needs a separate ladies staff room with an attached bathroom; Dr. Arti recommended that the arts staff room should be cleaned regularly and the arts department should have a separate peon

1.4   Area 4-Faculty/student ratio

1.4.1   Dr. Profaina recommended that the intake of students should be restricted to the availability of seats. She suggested that the seats can be increase by permission from government but correspondingly new teaching posts must also be granted

C.C

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