

Micro IQAC meeting

Date: 04/05/2019
Time: 12:30 pm onwards.
Venue: Arts Staff Room

Meeting 21

Agenda

- 1 To discuss each criteria of the annual planning uploaded to moodle and compiled by MIQAC members

Committee Members:

Prof. Amit Koshti<amit.koshti@sxca.edu.in>,
Dr. Arti Oza<arti.oza@sxca.edu.in>,
Prof. Dhawal Bhatt<dhawal.bhatt@sxca.edu.in>,
Prof. Dwanir Shah<dhwani@gmail.com>,
Ms. Dipali Talsania<dipali.talsania@sxca.edu.in>,
Dr. C.J. Clement<clement.chammasheril@sxca.edu.in>,
Mr. Mukund Parmar<mukund.parmar@sxca.edu.in>,
Dr. Profaina Christian<profaina.christian@sxca.edu.in>,
Dr. Prashant Patel<prashant.patel@sxca.edu.in>,
Prof. B.B. Bhaduria<baldev.bhadauria@sxca.edu.in>,
Dr. Shraddha Bhatt<shraddha.bhatt@sxca.edu.in>,
Dr. Sanjeev Gupta<sanjeev.gupta@sxca.edu.in>,
Dr. Uma Harikrishnan<uma.harikrishnan@sxca.edu.in>

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Minutes of Micro IQAC Meeting 21 held on May 4th, 2019

The Meeting No. 21 of the Micro IQAC was held on May 4th, 2019 in the Arts Staff Room. The members present are as shown in the attached attendance sheet.

1. To discuss each criteria of the annual planning uploaded to moodle and compiled by MIQAC members

Criteria 1: Curricular aspects (Dr. Shradha Bhatt)

1. The committee was of the opinion that for point 1.1 for most of the departments needed to be reworked; the points under statistics department can be taken as a guideline for reworking
2. The committee also pointed out that 1.4 also needs to be reworked by most of the departments; the points given by psychology can be taken as a guideline
3. For 1.9; the COs and PSO's have to be designed and then a proper unitized teaching plan has to be submitted by the staff members

Criteria 2: Teaching, learning and evaluation (Dr. Shradha Bhatt)

1. Dr. Clement suggested that for criteria 2.6, each department should provide a proper structure of the remedial and mentoring programs planned and how it will be implemented.

Criteria 3: Innovation, research and extension (Ms Cecil Johny)

1. Dr. Clement suggested that for criteria 3.4 and 3.5, each department should provide a dates and tentative resource person or a plan which can then be converged with the academic calendar or annual plan

Criteria 4: Infrastructure and learning resources (Ms Kinjal Mistry)

1. Dr. Clement suggested that for criteria 4.2, the college needs an email id or a provision in ERP and a person assigned with the responsibility wherein there is a regular maintenance check done for the entire college
2. Dr. Sanjeev Gupta also put forth the maintenance system running in Loyola college, Chennai
3. Under library upgradation, all members were of the opinion that the college library needs urgent upgradation; Dr. Uma suggested to make a provision within the

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existing library for a staircase leading to the upstairs reading room, this will increase the area of the library and the books which are not available due to lack of space can be made accessible

4. For increase library usage all members requested issuing library cards or tagged id cards

Criteria 5: Student support and progression (Dr. Uma H)

1. Dr. Uma suggested that under point 5.9 the suggestions put forth by the departments to support students in participating in external competitions needs to be worked

Criteria 6 and 7: Governance, leadership and management/Institutional values and practices (Dr. C. J. Clement)

1. Dr. Clement suggested that for the events planned in various departments the celebration of the Indian constitution around 26th January must be planned. Additionally, the celebrations of the Feast of St. Francis Xavier and St. Ignatius Loyola must also be planned to include the entire college

Ms. Dipali was assigned the task of merging the excel sheets prepared under each criterion and then submitting it to Dr. Clement for further processing. Dr. Clement thanked the members for their contribution and the meeting ended

C.C

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