Micro IQAC Meeting

Date: 29/01/2020   Meeting 23
Time: 5 pm onwards.
Venue: IQAC office

Agenda

1 Role of MIQAC in SSR preparation

2 Measures to be taken for quality assurance in this year's activities

Committee Members:

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Prof Kinjal Mistry <kinjal.mistry@sxca.edu.in**>**

Prof Cecil Johny <cecil.johny@sxca.edu.in**>**

Minutes of Micro IQAC Meeting 23 held on 29th January, 2020

The Meeting No. 23 of the Micro IQAC was held on 29th January, 2020 in the IQAC office. The members present are as shown in the attached attendance sheet.

1. To plan the SSR preparation

   1.1 As a follow-up of the NAAC documentation and accreditation workshop, Dr. Clement suggested the following members as criteria heads to plan working for the 4th cycle SSR

   Criterion 1: Dr. Shradha Bhatt

   Criterion 2: Dr. Uma H.

   Criterion 3: Dr. Sanjeev Gupta

   Criterion 4: Dr. Shital Doshi

   Criterion 5: Dr. Rashmi Yadav

   Criterion 6: Fr. (Dr.) Suresh Antony SJ

   Criterion 7: Fr. (Dr.) Sunil Macwan SJ

   1.2 Dr. Clement suggested that a SSR chart progression will be prepared and each criterion head can fill-up their progress. The progress chart will be shared with the Principal, Vice-principals and HODs

2. Segregating the data for SSR source-wise

   2.1 Dr. Uma H. suggested the sharing of the criterion power points from the St. Agnes with all the criterion heads

   2.2 Dr. Shital Doshi shared her understanding of Criterion 4 and listed out the sources of data as majorly: Society office & Library. Dr. Doshi shared that she will also need departmental library data. For computers and other facilities, she may take help of the IT manager in XICA

   2.3 Dr. Sanjeev Gupta shared that he will add onto the research data collected for the peer team report

   2.4 Dr. Shraddha requested that she will need more help with criterion 1 as the BOS, syllabi and course structure is varied in all faculties

   2.5 Dr. Uma H. listed the sources of data for Criterion 2 as college office and Examination office

Dr. Clement thanked the members and ended the meeting

C.C

1. Dr. Shital Doshi<shital.doshi@sxca.edu.in>

2. Dr. C.J.Clement<clement.chammasheril@sxca.edu.in>,

3. Dr. Shradda Bhatt <shraddha.bhatt@sxca.edu.in>,

4. Dr. Sanjeev Gupta <sanjeev.gupta@sxca.edu.in>,

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6. Dr. Rashmi Yadav<rashmi.yadav@sxca.edu.in>