



ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited with 'A' (CGPA 3.41 out of 4) by NAAC (3rd Cycle) | Affiliated to Gujarat University
Meeting No. 8

Minutes of the Finance Committee Meeting No. 8, held on December 17, 2019.

The 8th meeting of the Finance committee was held on December 17, 2019 from 11.45 am onwards in the Board Room of the College. Chairman conducted the meeting.

The minutes of the last Finance committee meeting (No. 7) were passed unanimously by the committee.

The Utilization Certificate along with the Income and Expenditure Statement of the Autonomy Grant for the Financial Year 2018-2019 was presented for scrutiny, which was duly approved. The Grants spent so far for the Financial Year 2019-2020, were also reviewed. It was suggested to take into account proper fund allocation under various heads so that there is no issue of under utilization of grant.

The Finance Committee approved the expenditure estimates for the Financial Year 2020-2021 subject to availability of grant from UGC. Committee further resolved to incur the expenditure on receiving letter of approval from UGC.

Agenda 1. Proposing expenditure estimates for the Financial Year 2020-2021:

| No | Particulars | (Rs.) |
|----|--|------------------|
| 1 | Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes. | 1,00,000 |
| 2 | Orientation and re-training of teachers. | 1,00,000 |
| 3 | Re-designing courses and development of teaching/learning material | 1,00,000 |
| 4 | Workshop and seminars | 3,50,000 |
| 5 | Examination reforms | 50,000 |
| 6 | Furniture for office, classrooms, library and laboratories, Library equipment, books/journals | 2,50,000 |
| 7 | Renovation and repairs not leading to construction of a new building | 3,00,000 |
| 8 | Extension Activities | 50,000 |
| 9 | Office equipment, teaching aids and laboratory equipment | 5,00,000 |
| 10 | Guest/visiting faculty | 50,000 |
| 11 | Capacity building for teachers | 1,00,000 |
| 12 | Development of Area Study Programmes | 50,000 |
| | Total | 20,00,000 |

The committee agreed to have the next meeting in the first week of April 2020.

Chairman thanked the members

C.C. to

1. Fr Lancelot D'Cruz, Chairman

