



ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited (3rd Cycle) with "A" (CGPA 3.41 out of 4) by NAAC | Affiliated to Gujarat University

Fr (Dr) Robert Arockiasamy S.J., Principal

Minutes of the Governing Body meeting No.3, held on March 19, 2016

The third meeting of the Governing Body (GB) of St. Xavier's College (Autonomous), Ahmedabad, was held on March 19, 2016 in the board room of St Xavier's College. All the members were present except Fr Francis Parmar. The meeting was conducted by Dr (Fr) Robert Arockiasamy S.J., Principal, Member Secretary of the Governing Body.

Agenda 1: Welcoming the members and Passing the Minutes of the GC meeting No.2.

- 1.1. Fr Principal welcomed the members to the GB meeting No.3.
- 1.2. Passing the minutes of GB meeting 2: Since the minutes of the previous GB meeting were passed around prior to sending it to UGC (WRO), Pune, the minutes were treated as read. The UGC Nominee enquired if all the recommendations of the earlier GB meetings were executed, to which the Member Secretary answered in affirmation.
- 1.3. The Member Secretary sought the approval of one new member incorporated into the academic council, namely Prof Arti Kumar, HoD, Dept of English, St Xavier's College, on account of the retirement of the previous HoD, Dr Sarvar Sherrychand, and the same was approved by the GB.

Agenda 2: To approve syllabus proposed by Various BoS-AC

- 2.1. Syllabus for the two new degree programmes designed by TCS, namely B.Com. (Business Process Services) and M.Sc. Big Data Analytics (BDA), which were approved by the Academic Council, were presented for the final approval. It was pointed out that these two courses are not currently in the nomenclature of courses offered by Gujarat University. Therefore, the College was asked to write to the Gujarat University seeking the inclusion of the same in the nomenclature. It was also suggested that students with B.A. Economics, BSc with Mathematics and BSc with Statistics should be eligible for M.Sc. BDA.
- 2.2. The syllabus recommended by the Academic Council for the following subjects were also presented before the GB for the final approval:



2.2.1. **Science:** Semester 5 and 6 of BSc Biotechnology, Semester 3 and 4 of Chemistry, Semester 5 and 6 of BSc Physics, Semester 5 and 6 of BSc Electronics, and Semester 5 and 6 of Mathematics.

2.2.2. Semester 2, 3, and 4 of MSc Biochemistry.

Agenda 3: Sharing of information

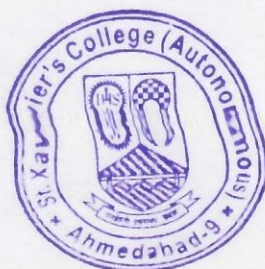
The Member Secretary informed the GB of the following developments in the College:

- 3.1. Shifting to an ERP mode for a more transparent and efficient administration.
- 3.2. Converting campus to a green campus by switching over to solar power
- 3.3. Starting MSc Biochemistry, B.Com (Business Process Services), and MSc Big Data Analytics from June / July 2016.
- 3.4. New subject combinations: BSc: Mathematics-Statistics-Computer, and BA: Economics-Mathematics.
- 3.5. Current status of CPE and FIST funding: In the case of CPE, although the first installment of Rs. 1.02 crores were sanctioned in August 2015, the College is yet to receive the same. With regard to FIST funding, the process is on to obtain the sanctioned amount of Rs. 92 lakhs.
- 3.6. Current status of UGC - Autonomy Grant: Although the College has been sending the audited statement of accounts to the UGC WRO in Pune for the past two years, the College has not received any funding till date. The UGC nominee, Dr Rajpal Singh has offered to take up these issues with the UGC offices in Delhi and Pune, and help us in this matter.

Agenda 4: Examination Reforms

The Controller of Examinations (CoE) briefed the Governing Body about the implementation of the following suggestions made by GB in its previous meeting:

- 4.1. Gracing in the external examination: If the head of passing is 100 marks, a maximum of 3 marks can be added in maximum 3 subjects i.e. 3 x 3. [Regarded as Examination Ordinance 1].
- 4.2. After applying the Examination Ordinance 1, if a student fails only in one head of passing, either in internal or external examinations, he/she can be given a



maximum of 7 marks, with a caveat that he/she fully passes the examination. [This is to be regarded as Examination Ordinance 2.]

Note: Both the Examination Ordinances 1 and 2 can be applied to grace a student with a ceiling of 10 marks.

- 4.3. Examination Ordinance 3 deals with upgrading a student to a higher class. A maximum of 3 marks can be given to a student to upgrade him / her to a higher class, namely to a Second Class, First Class, Distinction, Outstanding and Exemplary.

If a student is given grace marks under the Examination Ordinance 1 or 2, those grace marks neither will reflect in his/her total marks nor will he be eligible for any scholarship or medals.

CoE also informed the GB about the introduction of Barcode and Dummy Numbers in maintaining anonymity during evaluation and maintain higher standards of examination system in the College.

Agenda 5: To approve fee revision of self-financed courses:

The following suggestions proposed by the Finance Committee were presented to the GB for its final approval:

- 5.1. Rs 3000/- per semester was proposed for the newly introduced option of Computer Science in BSc Mathematics – Statistics - Computer Science (Computer Science as the third Core in the first year BSc), and the same was approved.
- 5.2. For BCA, the Fee per semester will be Rs 15,375/-, which was approved.
- 5.3. Voc. Biotechnology Fee per semester will be Rs 3,000/-, which was approved.
- 5.4. With regard to B.Com BPS and MSc. BDA, the proposed Fee per semester was Rs 35,000/- and 40,000/- respectively. It was suggested that remuneration for lectures should be at par with UGC norms. In the case of B.Com BPS, it was suggested that Rs 35,000/- per semester may be too high, and it may be reworked.
- 5.5. The Member Secretary pointed out to the peculiar problem faced by the English department on account of the retirement of some faculty members, and not getting NOC from the government to fill those vacant posts. He lamented that the number of faculty



in the English department has decreased from 5 to 3 members at present, by June 2016 the department will be left with just 2, and by November 2016 with just 1. Given this scenario, it poses a serious problem to continue with the grant-in-aid MA English programme. Therefore the College management may consider making it a self-financed one. In the case of MSc Chemistry, a major portion of the laboratory fee collected by the College is paid to Gujarat University, thus making it unviable to continue to run the same. It was suggested that College should write to Gujarat University asking for explanation in this matter. The body suggested that a corpus should be created for MA English and MSc Chemistry so that these courses become self-supporting. Moreover, the GB also suggested to increase the fee of those items, which are to be kept with St Xavier's College, and not to increase the fee of those items which have to be sent to GU or the Government.

5.6. With regard to the admission application forms, the Finance Committee proposed a fee of Rs 300/- per course, which was approved. It was suggested that the application form fee for all courses should remain the same, irrespective of whether the degree programme is a self-financed one or grant-in-aid.

Agenda 6: To approve the budget prepared and approved by the Finance Committee for autonomy grant

The following proposal was approved to be sent to UGC, WRO, Pune.

		Non Recurring (Rs.)	Recurring (Rs.)
1	Guest Faculty		2,40,000
2	Orientation of Teachers		20,000
3	Redesigning Courses and development of teaching learning material		1,50,000
4	Examination Reforms	3,50,000	
5	Workshop / Seminars		50,000
6	Office & Laboratory Equipment	1,00,000	



7	Furniture for Office Class Rooms Library & Laboratories	5,00,000	
8	Library Equipment, Books/Journal	4,50,000	80,000
9	Renovation and Repair not leading to construction of a new building	1,00,000	
10	Expenditure on meetings of Governing Body & committees		1,00,000
11	Honorarium to Controller of Examination (Full-time) not exceeding Rs. 8000/- p.m. for 12 months		96,000
12	Accreditation NAAC Fee		0
13	Extension activities		20,000
		15,00,000	6,26,000
	Total Non-Recurring	15,00,000	
	Total Recurring	6,26,000	
	Grand Total	21,26,000	
	(Rupees Twenty One Lakhs Twenty Six Thousand only)		

7.0. The next Governing Body meeting is scheduled for Saturday, September 17, 2016.

8.0. Fr Lancelot D'Cruz thanked all the Governing Body members for their continued support and suggestions. The Secretary also expressed his gratitude to the Vice Chancellor, Dr. M.N. Patel, for his continuous support without which it will not be easy to run an autonomous college. He also appreciated the academic and legal support given by Dr Baldev Patel and Adv. Rakesh Gupta.