

ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited with 'A' (CGPA 3.41 out of 4) by NAAC (3rd Cycle) | Affiliated to Gujarat University

Date: 27/07/2020

Meeting 28

Time: 3:30 pm onwards.

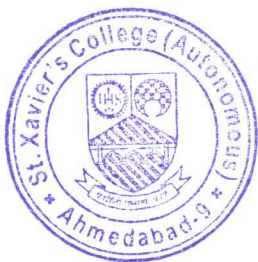
Venue: Google meet (gya-wisb-vpd)

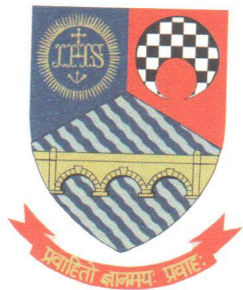
Agenda

1. NAAC webinar organized by St. Francis De sales College, Nagpur
2. Quality Assurance System
3. Online teaching evaluation form and format for MCQ based exams
4. Key areas where IQAC can assist the committees to be active

Committee Members:

Prof. Amit Koshti<amit.koshti@sxca.edu.in>,
Dr. Arti Oza<arti.oza@sxca.edu.in>,
Prof. Dhawal Bhatt<dhawal.bhatt@sxca.edu.in>,
Prof. Dhwanir Shah<dhwanir@gmail.com>,
Ms. Dipali Talsania<dipali.talsania@sxca.edu.in>,\nDr. C.J. Clement<clement.chammasheril@sxca.edu.in>,
Mr. Mukund Parmar<mukund.parmar@sxca.edu.in>,
Dr. Profaina Christian<profaina.christian@sxca.edu.in>,
Dr. Prashant Patel<prashant.patel@sxca.edu.in>,
Prof. B.B. Bhaduria<baldev.bhadauria@sxca.edu.in>,
Dr. Shraddha Bhatt<shraddha.bhatt@sxca.edu.in>,
Dr. Sanjeev Gupta<sanjeev.gupta@sxca.edu.in>,
Dr. Uma Harikrishnan<uma.harikrishnan@sxca.edu.in>
Dr. Rashmi Yadav <rashmi.yadav@sxca.edu.in>
Prof Kinjal Mistry <kinjal.mistry@sxca.edu.in>
Prof Cecil Johny <cecil.johny@sxca.edu.in>





ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited with 'A' (CGPA 3.41 out of 4) by NAAC (3rd Cycle) | Affiliated to Gujarat University

Minutes of Micro IQAC Meeting 28 held on 27th July, 2020

The Meeting No. 28 of the Micro IQAC was held on 27th July, 2020 on Google Meet:
<https://meet.google.com/gya-wisb-vpd>

1. NAAC webinar organized by St. Francis De sales College, Nagpur.

1.1 Dr. Clement had requested the group to attend the three days NAAC workshop. For each criterion head it was made mandatory to attend their respective criterion presentation. Dr. Clement will attend the full presentation. And then in the afternoon each criterion head can discuss their part with the group.

1.2 Dr. Clement was very impressed by the idea of IQAS proposed by Dr. Alfred Cecil Raj in a key note address of the said workshop. Based on that he requested group to brainstorm on the formalization and implementation in our HEI.

2. Quality Assurance System

2.1 As proposed by Dr. Alfred Cecil Raj, Quality assurance system is the one which ensure implementation of various quality parameter in an institute. The group worked on preparing the organogram of the quality assurance system.

2.2 With the help of Ms. Cini Denny organogram and roles and responsibilities of various stakeholders was designed and it was decided to put it forward to the principal.

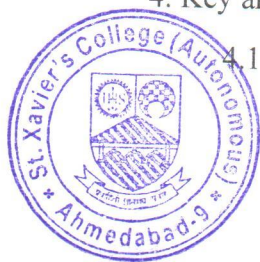
3. Online teaching evaluation form and format for MCQ based exam

3.1 Due to ongoing pandemic, in the new academic year compulsory 100% online teaching was implemented. This was something new for teachers and students. To ensure that teaching in this new normal way is smooth and SXCA is able to reach out to students it was decided to take feedback from the students. Ms. Cini Denny was given the responsibility to design the questionnaire for the same and later on it can be finalized by the group.

3.2 In addition to that, format for the MCQ based examinations were discussed. It was decided by the group that in an MCQ based exam, 1 minute per question should be given. Examination should be conducted through the Moodle. In a Moodle page all questions will appear in a sequential mode and only one attempt will be given to the students.

4. Key areas where IQAC can assist the committees to be active

4.1 During the preparation and stock taking of SSR, it was realized that though SXCA has 24 different non statutory committees, very few of them are active and are planning and doing various activities. Therefore, a need was felt to activate those committees which may play important role in upcoming NAAC accreditation cycle. So how IQAC help in doing so was discussed.



4.2 Few of the ideas that were floated are

1. New committee members should be inducted as after 2018, no new members were inducted.

2., Redefining the roles and responsibilities of the various committees as for many their roles are overlapping.

4.3 Requesting Father Principal to take out notice for all committee co-ordinators to meet once every semester.

Dr. Clement thanked the members and ended the meeting

C.C

1. Dr. Shital Doshi<shital.doshi@sxca.edu.in>

2. Dr. C.J.Clement<clement.chammasheril@sxca.edu.in> ,

3. Dr. Sanjeev Gupta <sanjeev.gupta@sxca.edu.in> ,

4. Dr. Uma Harikrishnan< uma.harikrishnan@sxca.edu.in>

5. Ms. Cini Denny<cini.denny@sxca.edu.in>

