

# ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited with 'A' CGPA 3.41 out of 4 by NAAC (3<sup>rd</sup> Cycle) | Affiliated to Gujarat University  
Meeting 29

Time: 3:30 pm onwards.

Venue: Google meet

## Agenda

1. Meeting with Fr Lancy
2. Meeting with cultural committee
3. Need for meeting with HoDs for academic orientation of new batch

## Committee Members:

Prof. Amit Koshti<amit.koshti@sxca.edu.in>,

Dr. Arti Oza<arti.oza@sxca.edu.in>,

Prof. Dhawal Bhatt<dhawal.bhatt@sxca.edu.in>,

Prof. Dwanir Shah<dhwanir@gmail.com>,

Ms. Dipali Talsania<dipali.talsania@sxca.edu.in>,\

Dr. C.J. Clement<clement.chammasheril@sxca.edu.in>,

Mr. Mukund Parmar<mukund.parmar@sxca.edu.in>,

Dr. Profaina Christian<profaina.christian@sxca.edu.in>,

Dr. Prashant Patel<prashant.patel@sxca.edu.in>,

Prof. B.B. Bhaduria<baldev.bhadauria@sxca.edu.in>,

Dr. Shraddha Bhatt<shraddha.bhatt@sxca.edu.in>,

Dr. Sanjeev Gupta<sanjeev.gupta@sxca.edu.in>,

Dr. Uma Harikrishnan<uma.harikrishnan@sxca.edu.in>

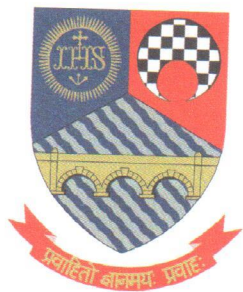
Dr. Rashmi Yadav <rashmi.yadav@sxca.edu.in>

Prof Kinjal Mistry <kinjal.mistry@sxca.edu.in>

Prof Cecil Johny <cecil.johny@sxca.edu.in>

Invited members: Ms Deesha Khetani





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## Minutes of Micro IQAC Meeting 29 held on 25<sup>th</sup> August, 2020

The Meeting No. 29 of the Micro IQAC was held on 25<sup>th</sup> August, 2020 on Google Meet:  
<https://meet.google.com/gya-wisb-vpd?hs=151>

Welcome: Dr CJ Clement welcomed all the members and especially the Cultural Coordinator, Ms Deesha Khetani, assuring of all the support required for the first virtual orientation of the batch 2020-21.

### Agenda Points:

#### 1. Meeting with Fr. Lancy.

1.1 Dr. Clement had requested the meeting with Fr. Principal (Fr. Lancy) to take IQAS way forward. Fr. Lancy has appreciated the efforts and has given assurance that it will be implemented. He suggested some changes in the organogram for IQAS.

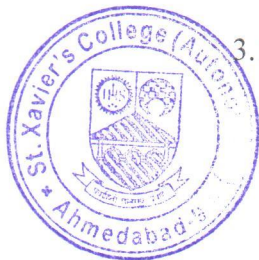
#### 2. Meeting with the cultural committee coordinator

2.1 Due to Pandemic, orientation program for the new batch could not be conducted in an offline manner, but it was felt that especially for fresher's student it is necessary to conduct orientation in order to familiarize them with the College campus, infrastructure and faculties. Responsibilities for organizing the program were given to Cultural coordinator Ms. Disha Khetani. Dr. Clement suggested the flow of the program which was finalized after thorough discussion with all the committee members.

Resolution: It was decided that with the help of Gurjarvani, an online pre-recorded orientation will be conducted.

#### 3. Need for meeting with Hods for academic orientation of new batch

3.1 It was felt that the HoDs need to be sensitized about the flow of the orientation program and their role in the same. Each HoD will be requested to visit Gurjarvani studio at the time assigned to them. They would be requested to prepare 3-5 slide PowerPoint presentation about their departments, its staff members and various programs that are conducted under the aegis of the department. They will be given 5 minutes to speak and it will be recorded and edited further by Gurjarvani staff



members.

3.2 It was also discussed that the HoDs will be given a detailed presentation about how the student must login to Moodle and ERP. This will be presented by the HoDs when they have departmental orientation.

Dr. Clement thanked the members and ended the meeting

C.C

1. Dr. Shital Doshi<shital.doshi@sxca.edu.in>
2. Dr. C.J.Clement<clement.chammasheril@sxca.edu.in>,
3. Dr. Sanjeev Gupta <sanjeev.gupta@sxca.edu.in>,
4. Dr. Uma Harikrishnan< uma.harikrishnan@sxca.edu.in>
5. Ms. Cini Denny<cini.denny@sxca.edu.in>

