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INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -4)

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
ST. XAVIER'S COLLEGE
C-5855
Gujarat
Ahmedabad
380009

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	ST. XAVIER'S COLLEGE Ahmedabad Gujarat 380009
2.Year of Establishment	1955
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	4
• Departments/Centres:	14
• Programmes/Course offered:	25
• Permanent Faculty Members:	94
• Permanent Support Staff:	51
• Students:	3344
4.Three major features in the institutional Context (As perceived by the Peer Team):	<ol style="list-style-type: none"> 1. Minority co-educational college situated on a fairly large campus. 2. College is committed to its goal of providing higher education to students from varied socio-economic strata of society. 3. A grant-in-aid and self-financing Institution located in eco-friendly green campus.
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 21-06-2022 Visit Date To : 22-06-2022
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Tankeshwar Kumar

Member Co - ordinator:	Vimala M
Member:	Sundara Pandian Pandiarajan
NAAC Co - ordinator:	Dr. Leena Gahane

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion **(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)**

<i>Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QIM) in Criterion1)</i>	
<i>1.1</i>	<i>Curriculum Design and Development</i>
1.1.1 QIM	Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.
<i>1.2</i>	<i>Academic Flexibility</i>
<i>1.3</i>	<i>Curriculum Enrichment</i>
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
<i>1.4</i>	<i>Feedback System</i>

Qualitative analysis of Criterion 1

St.Xavier's College is situated in an urban set-up and striving to impart higher education to students from deprived and marginalized sections of society along with other young learners. Institution has sufficient infrastructure with built up area of 26406.23 sq.mts. on a 26 acre green campus. It is the first college in Gujarat to be granted autonomous status by UGC in 2014 and was recognized as a college with Potential for Excellence in 2008. It strictly adheres to the curriculum formulated and prescribed for various programs offered to the students. It is affiliated to Gujarat University and has redesigned the curriculum through a number of workshops and trainings to inculcate moral and social responsibility amongst students. Its academic flexibility is seen in the choice of elective options for all courses and CBCS is implemented in all degree programs. The Academic programs and courses are in tune with the vision, mission and the objectives of the institution. Annual Academic Calendar is followed strictly. ICT is augmented in pedagogy. It has specific goals of providing knowledge and fulfill the societal needs. Environmental studies, gender sensitivity, Human values and Cross cutting academic issues are also integrated into the curriculum for holistic development of students. Different departments of the college organize invited lectures to strengthen the learning acumen of the students. The institution has introduced 09 new programmes in last 5 years structured to specifically suit the local, national, regional and global developmental needs. Most of the courses are offered with a focus on employability. Feedback is obtained from the stakeholders and is analysed to benefit from the views expressed. Wi-Fi facility is available on the campus.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)

2.1	<i>Student Enrollment and Profile</i>
2.2	<i>Catering to Student Diversity</i>
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

2.3	<i>Teaching- Learning Process</i>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools including online resources for effective teaching and learning process.
2.3.4 QIM	Preparation and adherence of Academic Calendar and Teaching plans by the institution
2.4	<i>Teacher Profile and Quality</i>
2.5	<i>Evaluation Process and Reforms</i>
2.5.3 QIM	IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution
2.6	<i>Student Performance and Learning Outcomes</i>
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	<i>Student Satisfaction Survey</i>

Qualitative analysis of Criterion 2

Admissions are done as per university norms and Government rules considering merit at the previous qualifying examination. Student induction programme is conducted for all new students. The Institution gives scholarships to deserving candidates and also to the economically disadvantaged section of students. Academic schedule is adhered to strictly. Of the total strength of 94 teachers, 03 temporary and 21 visiting/guest faculty, 72 are Ph.D holders and 05 M.Phil. Teachers prepare and maintain the teaching schedule and it is made available to the students. Mentor-Mentee system is followed to resolve academic and other related issues. Remedial classes are conducted for slow learners along with JAGRAT, UTCARSH and college in collaboration with Tata Consultancy Services conducts various programmes for first generation learners. Vocational English Programme for vernacular medium students is also conducted to equip them for easy transition to English language instruction. Advanced learners are also encouraged and motivated through UG research programme and training for competitive examinations, expert lectures, seminars, conferences organized regularly by the college. 29.71% students have taken up field projects and assignments in order to enhance their skills. Strict and transparent Evaluation methods are adopted by the institution and Grievances regarding evaluation are addressed by the concerned cell / officials. The assessment of learning outcomes is based on internal evaluation and students' performance in Term End examinations. Student performance outcome is visible through examination results and placements. The average pass percentage is 92.65% and is appreciable. POs, PSOs, COs for courses in all programmes is available on the website. Institution is well prepared to keep pace with the changing trends of digitalization. Student satisfaction survey outcome stands at 3.3. Most of the courses offered benefit employability, entrepreneurship and skill development.

***Criterion3 - Research, Innovations and Extension
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)***

3.1	<i>Promotion of Research and Facilities</i>
3.1.1 QIM	The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented

3.2	<i>Resource Mobilization for Research</i>
3.3	<i>Innovation Ecosystem</i>
3.3.1 QIM	Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.
3.4	<i>Research Publications and Awards</i>
3.5	<i>Consultancy</i>
3.6	<i>Extension Activities</i>
3.6.1 QIM	Extension activities are carried out in the neighbourhood community, -sensitising students to social issues, for their holistic development, and impact thereof during the last five years
3.7	<i>Collaboration</i>

Qualitative analysis of Criterion 3

At St.Xavier's College, 11 departments have obtained research projects and 15 teachers are working on them. 12 teachers are recognized guides under whom 32 candidates have registered for research. 725.46 lakhs grant has been obtained from Government and other funding agencies for research. 06 faculty members have received awards and recognitions during this assessment period. Faculty have published 110 research articles, some chapters in books, books, and conference proceedings with h-index of 17. The institution has organised 40 national seminars and workshops. Research Advisory Committee monitors all research activity in the college. A number of laboratories are established with the support of ISRO, CPE-III grant, DST-FIST, TCS for continuous research in various fields of science. College observes Annual Research Award Ceremony for students and staff to enhance research culture on the campus. The faculty have procured revenue of 11.89 lakhs through consultancy. However, grant of seed money for research needs to be initiated and internal resource mobilization has to be strengthened.

As a part of extension activities, the college in collaboration with SHWAS Charitable Trust and others, has served blind students in various ways. The volunteers visit slums, orphanages, old age homes with the help of NGOs, NSS, NCC and CWDC to support holistic development of students. These units are actively involved in college community outreach programs for development of neighbourhood network. Programmes contributing to the environmental, social, health awareness, eradication of gender discrimination etc. are also organized through camps apart from cancer awareness rallies, candle light marches and celebrations with HIV patients. 'Prerna' is another cell for support staff, wherein students are encouraged to attend regular interactions and celebrations with them. UTCARSH renders service to challenged students of other colleges through UTCARSH Day. Various activities are organised under Swachchata Abhiyan. 63 outreach programmes have been conducted through NSS and NCC wings of the college and have received 04 awards. NCC cadets have won medals for Best Cadet and represented India at Russia. 15 functional MOUs are signed by the institution.

***Criterion4 - Infrastructure and Learning Resources
(Key Indicator and Qualitative Metrics(QIM) in Criterion4)***

4.1	<i>Physical Facilities</i>
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)
4.2	<i>Library as a Learning Resource</i>
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	<i>IT Infrastructure</i>
4.3.1 QIM	<i>Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities</i>
4.4	<i>Maintenance of Campus Infrastructure</i>
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

St.Xavier's with its 26 acre campus, has separate hostels for boys and girls, girls common room, canteen, reprographic facility, technology labs, 504 computers, 03 ICT enabled auditoriums, 02 seminar halls, AV rooms, a video conferencing lab, an exclusive super computer lab, 40 classrooms out of which 20 have LCD facility and 01 smart classroom, disabled-friendly environment with ramps, indoor and outdoor sports facilities for athletics and other sports such as cricket, football, hockey, volleyball, basketball, table tennis, chess, tennis and karate. Students are coached by experienced trainers. The institution also has a gymnasium for students. Sports Director co-ordinates student participation in inter-college, university, state and national level competitions. The students have excelled in sports and games and the college is the overall champion for the last 10 years. College hosts the Donald Dias Memorial Football Tournament, The Major Padheriya Marathon and other sports activities.

The institution has a fully automated central library and is supported by SOUL 2.0 software. Central library has 53471 books, 41 journals, more than 160000 e-books through NLIST, more than 6000 other e-resources and CDs, Shodhganga resources and other e-data bases. There are 03 computers with special software for visually challenged. A footfall in use of library of about 3.0 is noted. Maintenance and upkeep of the garden and other facilities are done by the management regularly.

The campus is under CCTV surveillance to ensure safety and security of the students and is Wi-fi enabled with additional power backup.

***Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrics(QIM) in Criterion5)***

5.1	<i>Student Support</i>
5.2	<i>Student Progression</i>
5.3	<i>Student Participation and Activities</i>
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

5.4	<i>Alumni Engagement</i>
5.4.1 QIM	The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Qualitative analysis of Criterion 5

The college updates its prospectus every year. Students have participated in various sports and cultural competitions and have excelled in sports and have received 42 awards. About 15% of the students are benefitted by government scholarships and by institutional scholarships. About 20% of students are benefitted by career counseling and guidance in competitive examinations. Student progression to higher education is impressive. The student council, called the 'Core Team' supports in functioning and organising cultural and literary programmes. It ensures active participation of students in cultural, academic, administrative and sports activities. The institution organises cultural activities on special occasions. Alumni association is registered and is known as 'The Old Xavierites Association'. Alumni is pro-active and provides financial support also. The Alumni meet regularly and conduct various programmes. They have instituted prizes to be given on special occasions to students.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	<i>Institutional Vision and Leadership</i>
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
6.1.2 QIM	The effective leadership is reflected in various institutional practices such as decentralization and participative management.
6.2	<i>Strategy Development and Deployment</i>

6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	<i>Faculty Empowerment Strategies</i>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression
6.4	<i>Financial Management and Resource Mobilization</i>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<i>Internal Quality Assurance System</i>
6.5.1 QIM	<p>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –</p> <p>Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)</p> <p>Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)</p>

6.5.2
QIM

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The vision of the Institution is to provide quality higher education to young minds, empower them and make them responsible citizens along with the motto of social welfare, education and justice for all. The Board of Trustees of St.Xavier's College Society and various statutory committees provide leadership for achieving the goals and objectives of the Institution as per policies formed by the college. The organisational structure of the Institution is well defined. The management encourages the teaching staff to participate in and arrange Seminars and Workshops to empower them academically and promote research activity. Leadership among students is groomed through participation in various activities of the student council. A number of welfare measures for teaching and non-teaching staff are taken up by the college. 173 teachers have attended FDP programmes. The institutional proposed planned road map is prepared. Total computerization of accounts and AMC is in place. The Academic Council meets twice a year to review the changes incorporated in the syllabus and curriculum by the Board of Studies for effective academic management. IQAC is established as per NAAC guidelines. IQAC has conducted its annual meetings regularly with External members. IQAC collects feedback from all stakeholders. It needs to give impetus for quality mandate of academic excellence in student progression and publication of research output. Internal and External annual audit is done regularly.

<i>Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)</i>	
<i>7.1</i>	<i>Institutional Values and Social Responsibilities</i>
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	<p>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
<i>7.2</i>	<i>Best Practices</i>
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
<i>7.3</i>	<i>Institutional Distinctiveness</i>
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

St.Xavier's inculcates social responsibility through the conduct of socially relevant activities. Traditional and National festivals and birthdays of great Indian personalities are observed by the institution. The institution strengthens human values in students through various training programs. Programs for health and hygiene, e-waste and solid waste management etc. are conducted. Efforts are made to create awareness about Environmental concerns and sustainability, green practices, inclusiveness, promotion of human values and women empowerment. The college strives to realize their vision of using higher education to mold young men and women into realizing the dream of gender equality, liberty and fraternity. Institution maintains a clean plastic-free green campus by adopting measures such as tree plantation under 'Tarumitra' initiative, rain water harvesting and solar energy. Various committees take care of their assigned work systematically. Green Week is celebrated every year. Green Audit is conducted. The institution imparts holistic and skill-based education with the support of pro-active management. College provides students with hands-on learning experience for improving lives and transforming society, keeping in mind personal and societal needs. College has created a holistic educational atmosphere to train students to become responsible citizens with integrity, tolerance and honesty.

Best Practices:

1. College has initiated experiential learning module which enables the students in transforming skills into creating products through simulation of scientific temper.
2. College provides a platform to students for developing a healthy, competitive environment while extending learning beyond the curriculum and sensitize them towards cultural ethos along with technical knowledge.

Thus, the college has evolved distinctive features emphasizing the key value of education to young minds with activities of various special cells and clubs.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

- St.Xavier's College has a large clean campus with good infrastructure established in1955.
- It caters to the needs of higher education of girls and boys from surrounding areas and other states including varied Socio-Economic strata of society.
- Institution imparts value based education and ethics.
- The rigor of the institution in co-curricular activities and sports need special mention.
- Institution has initiated programs to spread awareness and inculcate environment friendly measures.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

- Students be provided training to improve competency to enhance employability and ability for competitive exams like NET etc.
- Certificate and diploma programmes in Artificial Intelligence, Machine Learning and Data Analysis be introduced.
- Provision of seed money, and support for other research activities like to attend meetings/conferences be strengthened to encourage faculty for involvement in research.
- Collaboration with industries of repute may be explored for employment generation. and training of students
- More PG courses and employment oriented add-on vocational courses be initiated.
- Publication of research output needs to be increased in all departments.
- Use of practical, internship and field training based teaching – learning needs to be strengthened.
- Research focusing on local needs may be taken up in collaboration with neighbouring institutions and industries.
- Technology integration and utilization for launching MOOCs courses or online programs.
- College needs to augment infrastructure facilities as well as human resource for educational expansion.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Tankeshwar Kumar	Chairperson	

2	Vimala M	Member Co-ordinator	
3	Sundara Pandian Pandiarajan	Member	
4	Dr. Leena Gahane	NAAC Co-ordinator	

Place: Date