

ST. XAVIER'S COLLEGE

(AUTONOMOUS)

Meeting No. 12

Re-accredited with 'A+' (CGPA 3.27 out of 4) by NAAC (4th Cycle) | Affiliated to Gujarat University

St Xavier's College (Autonomous), Ahmedabad-9

Agenda for the IQAC Meeting No. 12

Date: 03/10/2025;

Time: 4 pm onwards

Venue: Board Room, SXCA

Agenda Points

1. Welcome
2. Approval of Minutes of 11th IQAC meeting
3. Action taken Report
4. NIRF-Analysis
5. Green Audit
6. Department Audit
7. Update on renewal of Autonomy
8. Update on the Institutional Development Plan
9. Binary Accreditation-What needs to be done?
10. IQAC Action Plan
11. Suggestions/Recommendations for ensuring quality
12. Any other point with permission of the Chair
13. Concluding remarks

Members present:

Fr (Dr) David Roy SJ (Chair Person), Dr. Athanu Bhattacharya (External Expert) (Online), Dr. Nirmal Desai, Dr Mallika Sanyal (IQAC-Coordinator), Dr Arti Oza (Teacher), Dr Uma Harikrishnan (Teacher), Dr Shital Doshi (Teacher), Dr Sanjeev Gupta (Teacher), Dr. Nandini Ghosh (Teacher), Dr. Savan Patel (Teacher)(Online), Ms Anita Patel (Administration), Mr Johnson Christian (Senior Clerk) and Ms. Remi Clement (Administrative Assistant)



Mallika Sanyal
Co-ordinator
Internal Quality Assurance Cell (IQAC)
St. Xavier's College (Autonomous)
Ahmedabad-380009

St Xavier's College (Autonomous), Ahmedabad-9

Minutes of the Internal Quality Assurance Cell Meeting

Meeting No. 12

Date: 3rd October 2025

Time: 4 pm onwards

Venue: Board room SXCA

The 12th Internal Quality Assurance Cell (IQAC) meeting of St. Xavier's College, Ahmedabad was held on 3rd October 2025 from 4 pm onwards in the Board room.

Fr. (Dr.) David Roy SJ, (Chair Person and Principal) chaired the meeting.

1. Welcome.

1.1 Dr. Mallika Sanyal (IQAC Coordinator) welcomed the external member Dr. Atanu Bhattacharya who joined online for the meeting. She also informed the members that Dr Anandita Mehta could not be present due to other commitments and Mr. Shyam Parekh is also not available. Dr. Sanyal welcomed other IQAC members to the forum.

1.2 Dr. Sanyal, took this opportunity to thank the members who retired last year including Fr. Dr. Vinayak Jadav (Principal) and Mr. Agnelo Gonsalves (Office superintendent) and officially welcome Fr (Dr) David Roy who took over as Principal in this Academic year; Ms. Anita Patel, the OS. Dr. Sanyal also welcomed Dr. Savan Patel from Mathematics Department into the IQAC team.

2. Approval of Minutes of 11th IQAC meeting

2.1 The minutes of IQAC Meeting No. 11 was presented in front of the forum and it was unanimously approved by the members without any modification.

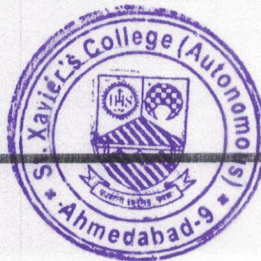
3. Action Report of 11th IQAC meeting

Action taken report was also presented to the members.

4. NIRF-Analysis

Dr. Shital Doshi presented the NIRF analysis comparing the score obtained by SXCA with other colleges. The parameter wise score and recommendations are as per Annexure

5. Green Audit



Dr. Nandini Ghosh presented the green audit observations and findings as per the Annexure attached.

6. Department Audit

Dr. Uma H briefed the members on the objectives of the internal audit and explained the audit process. She presented the outcomes of the audit in detail and shared recommendations and suggestions.

Dr. Arti Oza presented the qualitative outcomes of the interactions held with the HOD, faculty, and students. She also summarised the common challenges faced by the stakeholders which are detailed in Annexure.

7. Renewal of Autonomy

Ms. Remi briefed the members on the Autonomy Portal and the progress made so far. She also updated the committee on the data submission for the AISHE portal. Annexure.

8. Update on the Institutional Development Plan

Dr. Uma H briefed the work done on IDP and suggested to form a committee for the same to take it further.

9. Binary Accreditation-What needs to be done?

The IQAC plans were discussed keeping in view the binary accreditation framework

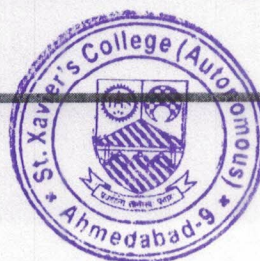
10. Suggestions/Recommendations for ensuring quality

Following suggestions were kept forward by IQAC team

- Recommend ESE Practical Examinations-Minor/SEC
- Academic Planning/evaluation methodology/Weightage of marks on components to be given to the department at the commencement of sem/year
- Performance Management System to be implemented for SF/Management Employees
- New accreditation framework-IQAC members need to visit/interact with premier institutes
- Centralized Data collection system

Dr. Bhattacharya gave the following suggestions:

- Samarth portal could be explored as a centralized data collection system
- Centralised academic evaluation calendar and guidelines to be circulated to the students
- Writing studio in IIT can be explored for research paper tie ups, writing abilities



- Industrial expert in BOS can be involved and engaged for lectures and research works

11. Conclusion

The Official vote of thanks was proposed by Dr. Sanjeev Gupta

C.C.

1. Dr (Fr.) David Roy, S.J. Principal St. Xavier's College Ahmedabad
2. Dr Anindita Mehta (External Expert),
3. Mr Shyam Parekh (External Expert),
4. Dr. Atanu Bhattacharya(External Expert),
5. Dr Mallika Sanyal (IQAC-Coordinator),
6. Fr (Dr) Johnson M (Management Representative),
7. Fr.(Dr.) Sunil Macwan (Member)
8. Dr Nirmal Desai (CoE),
9. Dr Arti Oza (Member),
10. Dr Shital Doshi (Member),
11. Dr Sanjeev Gupta (Member)
12. Dr Uma Harikrishnan (Member),
13. Dr Rashmi Yadav (Member),
14. Dr. Nandini Ghosh (Member)
15. Dr. Savan Patel (Member)
16. Ms Anita Patel (Administration)
17. Mr Johnson Christian (Administration).
18. Ms. Remi Clement (Administrative Assistant)



Mallika
Co-ordinator
Internal Quality Assurance Cell (IQAC)
St. Xavier's College (Autonomous)
Ahmedabad-380009