



# ST. XAVIER'S COLLEGE (AUTONOMOUS)

Re-accredited with 'A+' (CGPA 3.27 out of 4) by NAAC (4<sup>th</sup> Cycle) | Affiliated to Gujarat University

## St Xavier's College (Autonomous), Ahmedabad-9 Agenda & MoM for the IQAC and MICRO IQAC Meeting

Date: 11/07/2024

Time: 3 pm onwards

Venue: Board Room, SXCA

### Agenda Points

1. Welcome
2. Proposed dates for IQAC Meeting with External Members
3. Induction/Replacement of the IQAC members
4. Tentative Activities proposed
5. Data collection for 2023-24 from Departments/offices/Library
6. Feedbacks
7. Any other point with permission
8. Conclusion

#### Members present:

Fr (Dr) Vinayak Jadav SJ (Chair Person), Dr Mallika Sanyal (IQAC-Coordinator), Dr Uma Harikrishnan (IQAC Member), Dr Shital Doshi (IQAC Member), Dr Sanjeev Gupta (IQAC Member), Dr Rashmi Yadav (IQAC Member), Dr. Dhara Bhatt (MICRO IQAC Member), Dr. Suhani Parekh (MICRO IQAC Member), Dr. Tatpar Joshipura (MICRO IQAC Member), Dr. Dhawal J Bhatt (MICRO IQAC Member), Dr. Supriya Sione (MICRO IQAC Member), Ms. Ashwini Kshatriya (MICRO IQAC Member)



*Mallika*  
Co-ordinator

Internal Quality Assurance Cell (IQAC)  
St. Xavier's College (Autonomous)  
Ahmedabad-380009

IQAC and MICRO IQAC Meeting 11<sup>th</sup> July 2024

1

## MoM for the IQAC and MICRO IQAC Meeting

Date: **11/07/2024**

Time: **3 pm onwards**

Venue: **Board Room, SXCA**

First Regular Internal Quality Assurance Cell (IQAC) meeting of St. Xavier's College, Ahmedabad for the academic year 2024-25 was held on 11th July 2024, 3pm onwards at Board Room SXCA

Dr. Mallika Sanyal- IQAC Coordinator Chaired and conducted the meeting.

### Agenda 1: Welcome

Meeting began with a short prayer and welcoming all those who were present in the meeting.

### Agenda 2: Proposed dates for IQAC Meeting with External Members

The tentative dates were proposed for the yearly meetings of IQAC with External members and the whole team.

The first meeting dates were to be scheduled between 22<sup>nd</sup> July 2024 – 27<sup>th</sup> July 2024

The Second meeting dates were to be scheduled between 23<sup>rd</sup> September – 28<sup>th</sup> September.

The third meeting dates were to be scheduled between 25<sup>th</sup> November – 30<sup>th</sup> November.

The fourth meeting dates were to be scheduled between 24<sup>th</sup> March – 29<sup>th</sup> March.



### Agenda 3: Induction/Replacement of the IQAC members

For Criteria 6 head- Proposed name was of Fr. Antony Vedam – will be finalised after consulting with Fr. Vedam by Principal.

For Criteria 7 head – Proposed names were of Dr. Tatpar and Dr. Nandini. Dr. Tatpar has demanded one day time to give his reply. Then only Dr. Nandini will be approached.

For Criteria 1 Micro IQAC member – Proposed names were of Dr. Rajavi Oza and Mr. Mehul Prajapati. Final call will be taken after consulting with Criteria head Dr. Arti Oza.

For Criteria 3 Micro IQAC member – Proposed name was of Mr. Shivam Moradia (Librarian). Accepted by all and will be conveyed to him by Dr. Sanjeev Gupta.

For Criteria 5 Micro IQAC member (If Dr. Tatpar accepts as Criteria head) – Proposed names were of Ms. Deepti Tiwari and Dr. Pallavini Vashishtha.

### Agenda 4: Tentative Activities proposed

- Proposing **FDPs** on following topics
  - 1) Using AI tools for teaching and assessment.
  - 2) Building the Competencies of the teacher for interactive & Personalised teaching-learning environment.
  - 3) Swayam & MOOCs.
  - 4) Plagiarism.
  - 5) Teacher as learning Facilitator & changing role of students.

All the members in the meeting gave affirmation to the proposed activities to be planned and implemented. It was also told to collaborate with HR dept also for the same.

- Proposed Audits – (Internal/External/Green etc)

Proposal of conducting external audit by Xavier Board was passed and the implementation towards that has to be done was told and passed in the meeting.

For Green Audit of the campus, the agencies list to be prepared and submitted.

### Agenda 5: Data collection for 2023-24 from Departments/offices/Library

The steps to follow for the data collection was discussed and concluded the following

Step 1 - Sending the necessary List of Documents by First week of August.

Step 2 - Approaching for collection of documents (after 15 days of sending the list)

Step 3 - Sending the documents to Criteria Heads for Verification after receiving.

Along with the above point it was also said that the NAAC Reform for filling AQAR is under process which has not yet officially declared.



Workshop to be attended on 30<sup>th</sup> July regarding NAAC Reform.

Other points discussed

1. IDP  
To be included in FDP
2. Sustainable Goals  
Need to have elaborate discussion on this.
3. Adding one more layer in IQAC  
Suggested to add implementation team as one more layer in IQAC

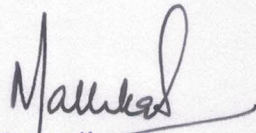
Ended the meeting with appreciation for the ranks in India Today and The Week  
Also declared the change of IQAC office from the present one to LR 14.

\*\*\*\*\*

C.C.

Dr (Fr.) Vinayak Jadav, S.J. Principal St. Xavier's College Ahmedabad  
Dr Mallika Sanyal (IQAC-Coordinator),  
Fr (Dr) Johnson M (Management Representative),  
Dr Nirmal Desai (CoE),  
Dr Arti Oza (College Representative),  
Dr Uma Harikrishnan (College Representative),  
Dr Shital Doshi (College Representative),  
Dr Sanjeev Gupta (College Representative),  
Dr Rashmi Yadav (College Representative),  
Mr Agnelo Gonsalves (Administration)  
Mr Johnson Christian (Administration)  
Dr. Dhara Bhatt (MICRO IQAC Member)  
Dr. Suhani Parekh (MICRO IQAC Member)  
Dr. Tatpar Joshipura (MICRO IQAC Member)  
Mr. Satwara Akshay M (MICRO IQAC Member)  
Dr. Dhawal J Bhatt (MICRO IQAC Member)  
Dr. Supriya Sione (MICRO IQAC Member)  
Ms. Ashwini Kshatriya (MICRO IQAC Member)



  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
St. Xavier's College (Autonomous),  
Ahmedabad-380009