



St Xavier's College (Autonomous), Ahmedabad-9

Agenda for the IQAC Meeting No. 14

Date: **28/07/2026**

Time: **3 pm onwards**

Mode of Meeting: Hybrid

Offline meeting Venue: **Board Room**

Agenda Point

1. Welcome
2. Approval of Minutes of 13th IQAC meeting
3. Action taken Report
4. Suggestions invited from external members for the following challenges faced by IQAC:
 - Improve the ranking in NIRF and other Surveys
 - Outcome-Based Education – Calculation of Course Attainment
 - Training of few departments on OBE – Suggestion on Resource Person
 - Strengthening the relationship with our students and Alumni
5. Update on the activities of the IQAC till date
6. Any other point with permission of the Chair
7. Concluding remarks

Members Present: Dr. Fr. David Roy SJ, Dr. Sebastian Vadakan, Dr. Nirmal Desai, Dr. Naived Eapen, Dr. J A Suba, Dr. Binu Thomas, Dr. Mallika Sanyal, Dr. Shital Doshi, Dr. Arti Oza, Dr. Rashmi Yadav, Dr. Sanjeev Gupta, Dr. Suhani Parekh, Dr. Nandini Ghosh, Dr. Tatpar Joshipura, Ms. Lakshmi Nair, Ms. Ashwini Kshatriya and Ms. Remi Clement.

Member Absent: Ms. Anita Patel and Mr. Sudhir Jumani.



St Xavier's College (Autonomous), Ahmedabad-9

Minutes for the IQAC Meeting No. 14

Date: **28/07/2026**Time: **3 pm onwards**

Mode of Meeting: Hybrid

Offline meeting Venue: **Board Room**

The 14th meeting of the Internal Quality Assurance Cell (IQAC) of St. Xavier's College, Ahmedabad, was held on 28th July 2026 from 3:00 p.m. onwards in hybrid mode, with in-person participation in the Board Room and online participation through Google Meet.

Video call link <https://meet.google.com/utk-jfgz-tuh>

1. **Welcome.**

Dr. Mallika Sanyal, the IQAC Coordinator and chair of the meeting, introduced and welcomed the new external members — Dr. Naived Eapen, Dr. J.A. Suba Rajesh and Dr. Binu Thomas — who joined the meeting online. She also extended a warm welcome to the other IQAC members participating online, as well as those present in the Board Room.

2. **Approval of Minutes of 13th IQAC meeting**

The minutes of the 13th IQAC meeting had already been circulated to the members by email. The minutes were unanimously approved by the members without any modifications.

3. **Action Taken Report of 13th IQAC meeting**

The following action taken report, based on the 13th IQAC meeting, was presented to the members.

Suggestions	Action Taken
Module-based examination patterns to be discussed and re-evaluated.	The examination pattern has been changed with effect from the current academic year.
Organize more college-level mental health and mentoring programmes; encourage	KCG (Knowledge Consortium of Gujarat) initiatives have been continued. Three faculty

Suggestions	Action Taken
participation in KCG initiatives and identify faculty members for the same.	members from the College were deputed to attend the Training on Life Skills organized by the Pimpri Chinchwad Education Trust.
Identify and prioritize gaps in NEP implementation before conducting capacity-building programmes.	NEP-based questions on implementation were Incorporated in the SSS (Student Satisfaction Survey) and GES (Graduation Exit Survey) surveys.
Include more young faculty members in the IQAC.	Dr. Tatpar Joshipura, Dr. Suhani Parekh, Ms. Ashwini Kshatriya and Ms. Lakshmi Nair have been included as IQAC members.

4. Suggestions invited from External members for the following challenges faced by IQAC

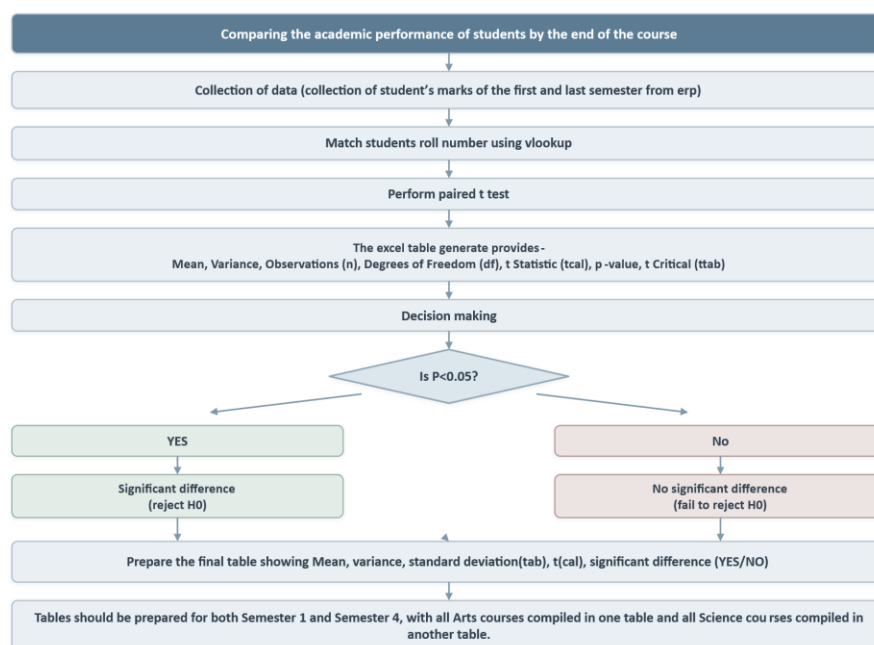
4.1: Improving the Ranking in NIRF and Other Surveys

The following points were suggested by the forum:

- The faculty–student ratio needs to be improved.
- Areas where marks were lost should be identified and addressed.
- Data should be presented in a clear and visually appealing manner.
- Library and laboratory facilities should be upgraded.
- A stronger social media presence would improve the College's perception, which would in turn reflect positively on the rankings.
- Greater focus on research, supported by suitable incentives, would strengthen the research environment and positively influence the rankings.
- E-subscriptions should be increased, and more books should be procured under the CDC, including books for new syllabi.
- Dr. Naived Eapen offered to provide detailed suggestions after reviewing the College's NIRF data.
- Visiting nearby schools to conduct outreach programmes, and inviting them to the campus, conducting workshops for the students would help increase students applying to the college.

4.2: Outcome-Based Education (OBE) — Calculation of Course Attainment\

The College's process for calculating course attainment was presented to the forum, along with suggestions for modifying or improving the process.



Following points were suggested by the forum:

- The calculation of OBE attainment can be incorporated into the ERP system.
- It was emphasized that course attainment should be measurable and that the teaching–learning process should result in a significant, measurable improvement in student performance.
- The mechanism for assessing course attainment should clearly identify the specific Programme Outcomes being measured and define the methodology for determining the percentage of achievement for each PO.
- A systematic process should also be developed to compare students' assessment scores with their actual academic progress, for meaningful evaluation of learning outcomes.
- A group of faculty members can be trained first, who can then train others. Dr. Binu Thomas and his institution, Marian College, which recently conducted a three-day programme in Bangalore, can assist with this.
- As suggested by Dr. Naived Eapen, the College may develop its own calculation system, since comparing marks alone does not accurately reflect course attainment.
- The calculation methodology presented in the SSR (Self Study Report) by other colleges to the NAAC may also be studied as a possible option for the attainment mapping system.

4.3: Training of Select Departments on OBE

Building on the preceding discussion, it was decided to undertake a pilot project by selecting one department from each stream, training a few designated faculty members from these departments, and subsequently seeking guidance from experts.

4.4: Strengthening the Relationship with Students and Alumni

Concern was raised that students rarely stay in touch with the College after graduation, which makes it difficult to collect complete and accurate student progression data.

Following points were suggested by the forum:

- Alumni should be engaged in ongoing College activities, placement training etc.
- A few IQAC members can be assigned to follow up specifically on placements and higher studies, and to collect offer letters from students in a centralised manner.
- Teaching staff play an important role in building a direct connection with students and can obtain the required data more easily.
- The “Alumni Buddy” concept can be introduced, wherein alumni are paired with a few students from their own department to provide guidance and remain in regular contact and regular meetings.
- The Student Welfare Committee can take responsibility for running the Alumni Buddy initiative in the College.
- Strengthening campus placements would make it easier to collect placement data and would improve satisfaction among students and parents regarding their enrolment in the College.
- In the final year, faculty members who connect well with students in the final year and can maintain contact with them afterwards should be engaged.
- A peer-mentoring system, supported by a few designated teachers, would help maintain contact with alumni.

5. Update on the Activities of the IQAC

- The forum was informed about the various ranking surveys completed like NIRF, India Today, The Week etc and the results received.
- An update was provided on the feedback collected so far, and the forum was asked whether any additional surveys were required.

Following were the insights given by the forum

1. It was suggested that feedback on curriculum be collected; it was clarified that this is already being done by the departments concerned.
2. An OJT and internship feedback from employer can be conducted for documentation purposes.
3. The Student Council can be made more active in connecting with students, ensuring accountability and encouraging fair feedback on the various surveys.
4. Students should recognize the value of the feedback they provide; responding to it, analyzing it, and acting upon it — and sharing the analysis with students — would be the best practice.
5. Students can be empowered through separate meetings, making the Student Council accountable for various activities and the feedback received.
6. It was proposed that action should be taken based on the student satisfaction survey.

6. Any Other Points (With Permission of the Chair)

No further matters were raised. It was emphasized that the IQAC deserves greater appreciation for the additional effort it puts in for the betterment of the College.

The internal IQAC team members were introduced by Dr. Mallika Sanyal prior to the vote of thanks by Dr. (Fr.) David Roy, Director of the College, and Dr. Sebastian Vadakan, Principal of the College, in recognition of the insightful suggestions offered by the external experts.

7. Concluding Remarks

The Chair thanked the members for their valuable contributions and brought the proceedings of the meeting to a close.

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C.C.

1. Dr (Fr.) David Roy, S.J. Director, St. Xavier's College Ahmedabad
2. Dr. Sebastian Vadakan Principal, St. Xavier's College Ahmedabad
3. Dr. Nirmal Desai (Controller of Examination)
4. Dr. Binu Thomas, (External Expert),
5. Dr. Naived Eapen, (External Expert),
6. Mr. Sudhir Jumani, (External Expert),
7. Dr. J A Suba, (External Expert),
8. Dr Mallika Sanyal (IQAC-Coordinator),
9. Dr Shital Doshi (Deputy IQAC Coordinator),
10. Dr Arti Oza (Member),
11. Dr Sanjeev Gupta (Member)
12. Dr Rashmi Yadav (Member),
13. Dr. Nandini Ghosh (Member)

14. Dr. Tatpar Joshipura (Member)
15. Dr. Suhani Parekh (Member)
16. Ms Ashwini Khatriya (Member)
17. Ms. Lakshmi Nair (Member)
18. Ms Anita Patel (Office Superintendent)
19. Ms. Remi Clement (Administrative Assistant)