



ST. XAVIER'S COLLEGE (AUTONOMOUS)

Annexure 2

Re-accredited (3rd Cycle) with "A" (CGPA 3.41 out of 4) by NAAC | Affiliated to Gujarat University

Fr (Dr) Robert Arockiasamy S.J., Principal

ST XAVIER'S COLLEGE (AUTONOMOUS), AHMEDABAD-9

External Evaluation Report: 2015 – 2016

The external members of College Internal Quality Assessment evaluated the progress of the college. This academic session has seen the foray of the college into online admissions. In continuation of the past year's SAP and new agenda, the following are the progress details.

1) Online Admissions

The management decided to proceed towards online admissions. The recommendation to go in for online process was given in the last academic sessions' IQAC meeting. The forms were uploaded on the website, with complete instructions. The forms for a particular course were submitted to the respective Heads of the Department for processing. The candidates were called for counselling at specified time over a period of three days. An SOP was prepared and those that followed the SOP were able to select students best suited for their courses. The counselling sessions enabled the students to ascertain whether they were making the right choice while the department could ensure that an interested candidate is given admission. Another positive development was that of the involvement of student volunteers in the entire process of admissions. The feedback of the role that the students played during admissions was very encouraging. Parents were impressed by the level of coordination amongst the faculty, students and management. The students were the face of the College for the entire three days and they surpassed the expectations of all. The Principal met every student who were shortlisted for admissions after counselling.

On evaluating the entire admission process, the process was found to have discrepancies at certain levels, which is recommended to be amended. It was found that there were instances of misuse of the freedom given to departments. An analysis of the data showed that there is a high demand for Chemistry, Biotechnology, Economics, Psychology and English Literature.

2) Initiative to begin self – finance programmes under Autonomy

The external experts' suggestion of encouraging initiating new courses under autonomy was deliberated on by various departments. The department of Biochemistry proposed to launch a self-finance programme in BSc Biotechnology. The BoS members developed the curriculum, which was approved by the Academic Council and Governing Council. The launch of this course was done by the Honourable Education Minister of Gujarat, Mr. Bhupendrasinh Chudasama and the Vice Chancellor of Gujarat University, Dr. M. N. Patel. The curriculum has been designed such that there is a balance between theoretical concepts and laboratory activities. Moreover, a project work has been ingrained in the syllabus.



3) Installing Biometric System in the College administration block

The Biometric system has been an effective means of bringing discipline and accountability in the staff; however it was partially introduced. The initial inertia and reluctance to adopt this system has given way to their acceptance of an accountable system. The external experts have appreciated this move taken by the management.

4) Corrective measures for better academic performances

After a thorough analysis of the results, there was a recommendation that remedial classes should be taken for students who get less than 50%. Several departments conducted remedial classes to ensure that there is a better understanding of the subjects. The process of mentoring has not yet been initiated, which seems to be due to heavy workload of the faculty. The Principal and Management of the college have begun the process of getting several posts in various departments getting sanction to proportionate the teacher: student ratio. The Principal and Management have also taken up the court case of giving employment numbers to 25 new recruits as a priority. This proactive stance of the Management has enthused a lot of positivity in the new recruits, which in turn has benefitted the teaching – learning modules.

5) Feedback and evaluation of faculty of the College

The feedback system was made online. The observation was that a very low percentage of students filled up the online feedback form that is uploaded in the ERP. These data could also be used to adjudge the Best Employee and the Best Department. The ERP has been a good system to able to retrieve data and share with the faculty members. The feedback has been an effective way to identify areas that need improvement.

6) Methodologies for Improving Systems under Autonomy

The IQAC conducted several workshops and evaluations to increase the participation of faculty in building the institution. The focus of most of the workshops have been on capacity building, owning the mission and vision of the College and upgrading the working skills of the staff. One of the external experts, Mr. Sudhir Jumanji conducted a workshop that focused on looking at how the strengths of each member of the college has and will continue to make Xavier's a brand name. He pointed out that the strength of the College has been in the army of a highly qualified and motivated faculty. Adaptive learning, quality and commitment are key to the growth of the college.

Evaluation process of the statutory and non-statutory bodies have been formalised and conducted. Analysis of feedback of students for various systems adopted under Autonomy has enabled shortlisting areas that need improvement.



Highlights of this academic year

- 1) Implementation of a lot of recommendations in the SAP.
- 2) Initiating self-finance course
- 3) Sports fest and culfest, 'goonj' was organised.

C C.

1. Dr Sudhir Jumani
2. Dr Surendra Bakshi,
3. Ms Roopali Vijn




